

Florence, New Jersey
March 16, 2011

The Florence Township Council held a regular meeting on the above date in the Municipal Complex, 711 Broad Street, Florence, New Jersey.

The meeting was called to order by Council President O'Hara at 8:00PM. President O'Hara led the Salute to the Flag followed by a Moment of Silence in honor of the victims of the earthquake and tsunami in Japan.

The following statement was read by the Township Clerk: "Notice of this meeting has been given in accordance with the Open Public Meetings Act. Notice was published in the Burlington County Times on January 2, 2011 and January 16, 2011; given to the Register News for information. Notice was posted on the Municipal Bulletin Board."

Upon roll call the following were found to be present:

Sean Ryan

Jerry Sandusky

David Woolston

Dennis O'Hara

(Council Vice President Baldorossi – absent due to illness)

Also present:

Mayor William Berry; Richard A. Brook, Township Administrator; Thomas A. Sahol, Assistant Municipal Administrator; Dante Guzzi, Township Engineer; Joy M. Weiler, Township Clerk

PRESENTATION: DENNIS BIANCHINI, TAX ASSESSOR – RETIRING

On behalf of Florence Township, Mayor Berry presented a clock/plaque to Dennis Bianchini, who retired after being Florence Township's Tax Assessor since 1993. He wished Mr. Bianchini the best of good health, happiness and prosperity in his retirement.

Mayor Berry stated that if he was asked to describe what the perfect tax assessor would be, he would say that person would have to have three (3) qualities: integrity, trust and professionalism. He stated that Mr. Bianchini has all three (3) of those qualities. He is willing to meet with any resident and does so with kindness and professionalism. Mayor Berry stated that it has been an honor to work with Mr. Bianchini.

Council President O'Hara presented flowers to Mrs. Bianchini and stated for anyone to possess those qualities, they need a strong person at home. He thanked Mrs. Bianchini.

Administrator Brook praised Mr. Bianchini both personally and professionally. He has formed a bond with his fellow employees and it shows by the number of fellow employees present at the meeting.

Administrator Brook stated that Mr. Bianchini once told him that he worked for the public and his job is to respect the public and talk to them in a courteous tone, which he has never lost sight of. He has always held to that standard, which is extremely commendable.

Administrator Brook stated that Mr. Bianchini is a genuine, good-hearted person and feels lucky to have worked with him. He thanked Mr. Bianchini and wished him the best.

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Valerie Sweeney, fellow employee, stated that Mr. Bianchini is a really good friend to all and will be missed. She congratulated him on his retirement.

Mr. Bianchini thanked everyone for coming to the meeting and stated that it has been a privilege to work for Florence Township for the past 18 years. He believes the township runs so well because it is like a family. He hopes he did his best for the township.

Council President O'Hara invited all to the Front Conference Room for refreshments.

8:05PM: Recess

8:30PM: Meeting Resumed

MINUTES

Sandusky made a MOTION; seconded by Woolston to approve the following minutes. Roll call vote –

Regular Session	February 2, 2011	All ayes
Closed Session	March 2, 2011	All ayes
Budget Session	March 7, 2011	All ayes
Special Session	December 8, 2010	Sandusky, Woolston, O'Hara – all ayes & Ryan – abstained

Motion carried.

FINANCIAL CORRESPONDENCE

It was on the MOTION of Ryan, seconded by Sandusky to receive and file the Chief of Police's report, the Court Administrator's report and the Township Clerk's report for February. Roll call vote – all ayes. Motion carried.

Ryan made a MOTION; seconded by Sandusky to approve the Treasurer's Bill List. Roll call vote – all ayes. Motion carried.

REGULAR CORRESPONDENCE

Letter Praising the Police Department

Joy Weiler, Township Clerk, read a letter from Harold "Bud" Miller, dated January 24, 2011. Mr. Miller thanked the Police Department for the numerous times they responded to his 911 calls over the past several months. Every time he called the police, they responded immediately and treated him and his family with respect and kind, compassionate, courteous care. Mr. Miller included a generous donation to the Police Department.

APPLICATIONS

- A. Amend Social Affair Permit: Florence Township Civic Association, Inc., Permit #11006355, Cancel March 19, 2011 and reschedule for October 15, 2011
- B. On Premise Raffle: Florence Township Civic Association, Inc., April 30, 2011, Florence Township High School Football Field, 9:00AM

It was on the MOTION of Ryan, seconded by Woolston to approve the above applications.

On the Question

Nothing at this time.

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Upon roll call Council voted as follows: “A”

YEAS: Ryan, Woolston, O’Hara

NOES: None

ABSENT: Baldorossi

ABSTAIN: Sandusky Motion carried.

Upon roll call Council voted as follows: “B”

YEAS: Ryan, Sandusky, Woolston, O’Hara

NOES: None

ABSENT: Baldorossi

Motion carried.

PUBLIC HEARING ON FIRE DISTRICT BUDGET

“Notice of the Public Hearing on the Fire District Budget was published in the Burlington County Times on March 9, 2011, given to the Register News for information and posted on the municipal bulletin board on March 7, 2011.”

Administrator Brook explained that before the election, there was an error in one of the newspaper articles, which indicated that the tax rate for the local Fire District was going up and even though a retraction was printed, some residents may have voted with the impression that the tax rate was rising. The overall tax rate for the Fire District was staying the same. Their budget was defeated at the polls. Their levy was increasing because of the ratable base from \$1,230,138 to \$1,301,838 for an increase of approximately \$81,000. Once the budget was defeated, the governing body has 30 days by law to meet with the Fire District and make a decision concerning the budget. A meeting was held earlier this month with a subcommittee of the governing body and the Fire District Board. They discussed the operations and the call volume of the Fire District. Administrator Brook noted that in 2009 they responded to 445 fire calls, which increased to 613 fire calls in 2010. In 2009 they responded to 1,502 EMS calls, which increased to 1,762 EMS calls in 2010. All together that is an increase of 428 calls. Administrator Brook stated that the community receives tremendous service from the Fire District.

Administrator Brook stated that both sides met and both sides tentatively agreed to cut \$20,000 from the Fire District budget. There will still be no increase in the overall Fire District tax rate. The \$20,000 is being cut from a line item called Future Capital Outlays, which is money that is set aside to help pay down debt service. The subcommittees reported back to their boards and both the Council and the Fire Commissioners agree to the \$20,000 reduction. Tonight there is a Resolution before Council authorizing the reduction of appropriations of \$20,000, which will reduce the levy by \$20,000. Once the Resolution is approved, it is forwarded to the Department of Community Affairs.

It was on the MOTION of Ryan, seconded by Sandusky to open the Public Hearing on the Fire District Budget. All ayes – motion carried.

Nothing at this time.

All residents having an opportunity to be heard, MOTION by Sandusky; seconded by Ryan to close the Public Hearing on the Fire District Budget. All ayes - motion carried.

RESOLUTION 2011-70

**APPROVE FIRE DISTRICT BUDGET
DEFEATED AT THE POLLS**

It was on the MOTION of Sandusky, seconded by Ryan to approve Resolution No. 2011-70.

On the Question

Nothing at this time.

Upon roll call Council voted as follows:

YEAS: Ryan, Sandusky, Woolston, O'Hara

NOES: None

ABSENT: Baldorossi

Motion carried.

PUBLIC COMMENTS

Robert Carmen, 52 Trainor Circle, discussed the letter dated February 22, 2011 that Administrator Brook sent to the Greenbriar Horizon community, which was also published in Greenbriar's community newsletter, in which he indicated that starting next winter season the township will assume responsibility of plowing the streets in the Greenbriar development. Mr. Carmen stated he is the Chairman of the Snow Committee and that Greenbriar has a landscaper that is under contract to plow the streets, sidewalks and driveways. He asked that the township reconsider taking over since they get it done in a timely basis. He asked if the township would not reconsider, why? If the decision cannot be rescinded he has some suggestions. Administrator Brook asked Mr. Carmen if he was aware of how this came about? Mr. Carmen was not. Administrator Brook was contacted by a resident that was very upset because, per the resident, when the snow was being plowed, snow was being piled up on the sidewalk so people could not walk on the sidewalk and the contractor was also running over the curb and placing snow on private property. Administrator Brook went out with the resident and walked the development. He did see a lot of snow that was on the sidewalks and agreed that it should not have been put there. Administrator Brook spoke with the manager of Greenbriar's HOA, Dave Shafer and the contractor, both said that Florence Township approved it but that is not the case. When Administrator Brook asked for a name of the person that approved it, they could not provide one. Administrator Brook explained that when the streets were private and under the developer, the township always made sure that the association got reimbursed by the developer. When the streets became municipal streets, Administrator Brook felt it was best to stay with the private contractor for the first year because the contractor does a good job. In Greenbriar they plow the driveways and do a very good job on the street but they do put snow on the sidewalks and on private property. Some residents do not mind the snow on the sidewalks as long as the streets and mailboxes are clear. This resident along with his neighbor were very angry about it. Administrator Brook advised both residents that he would look into and do what he believed was fair. Once he looked at the bills, he called Mr. Shafer (Greenbriar HOA Manager) and advised him that the municipality was paying more, even if they were to bring in an outside contractor. He advised Mr. Shafer that he would be writing a letter at the end of February that the municipality would be taking over the snow plowing in the fall because he cannot justify paying the amount of money.

Mr. Carmen stated that the members of the Grounds Committee were present. He stated that he is the one that makes the call on behalf of the community for the contractor to plow. He asked that they

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coordinate together so once the contractor plows the driveways, the township does not come through and plow the snow back into the driveways. He expressed concern over senior citizens having to shovel their driveways out. Mr. Carmen stated that their contractor makes sure that the fire hydrants and mailboxes are shoveled out and accessible. He thought it was a good arrangement for the township to reimburse the association whatever the township felt was appropriate and if the association was willing to pay extra that was their choice. Administrator Brook stated that the township has always paid the full amount of the bill; no one at Greenbriar has ever advised the township to pay what the township felt was appropriate. Administrator Brook stated that he spoke with the Mr. Shafer and Mr. Shafer should communicate with the rest of the board. He offered to meet with Mr. Carmen and the rest of the Grounds Committee as long as Mr. Shafer is also present. Administrator Brook wanted to be sure that everyone was on the same page and aware of what was going on. A meeting will be set up and all parties of Greenbriar that are involved in this process should be present.

Mayor Berry stated that he received a phone call from a resident regarding the snow being placed on the sidewalks, so he went out there. He stopped and talked to some of the residents he noticed shoveling and those five – six residents he talked to indicated to him that they did not think it was right that snow was being put on the sidewalks. Some of the snow was up to eight feet high.

Council President O'Hara asked if the township had an Ordinance in place that stated that sidewalks had to be shoveled so many hours after a storm? Council Member Ryan stated that the only Ordinance regarding snow prohibits residents from shoveling snow into the street. Administrator Brook explained that Council has debated the issue of requiring snow to be removed from the sidewalks in the past and have struggled with the burden put on senior citizens and disabled residents by requiring their sidewalks to be shoveled.

Council President O'Hara noted that this was a unique year with an unusually large amount of snow.

Jerry Cohen, 7 Barbee Court, believed that once sidewalks are cleared that the snow melts during the day causing the sidewalks to become wet and then freezes at night making them icy, which he believes is more dangerous than having to walk in the street. He noted that there are no school children in the Greenbriar development that need to walk on the sidewalk to get to school, etc.

Ralph Cicchini, 54 Trainor Circle, agreed that there was an unusual heavy amount of snow and this was the first year they placed snow on the sidewalks. He believed that there was approval from the township but he noted that there was no place else to put the snow. He stated that if the township is going to plow the streets, they are going to have to plow before the contractor comes in and clears the driveways.

Council President O'Hara explained that the governing body has to worry about all of the residents in the community and cannot pay a premium for one development.

A meeting will be set up to discuss a reasonable proposal.

Fred Wainwright, 1011 Cedar Lane, stated that in other municipalities the developments that had private contractors were reimbursed what it cost per mile in the township.

All residents having an opportunity to be heard, MOTION by Sandusky; seconded by Ryan to close the public portion of the meeting. All ayes - motion carried.

RESOLUTIONS

RESOLUTION NO. 2011-71

RESOLUTION AUTHORIZING AND DIRECTING THE FLORENCE TOWNSHIP PLANNING BOARD TO CAUSE A PRELIMINARY INVESTIGATION TO BE MADE PURSUANT TO THE NEW JERSEY LOCAL DEVELOPMENT AND HOUSING LAW, AS TO WHETHER CERTAIN PROPERTY OWNED BY FLORENCE TOWNSHIP ON WEST SECOND STREET, AND COMMONLY IDENTIFIED AS THE FORMER DUFFY SCHOOL AND THE ADJACENT CONNECTED TWO LOTS ARE “AN AREA IN NEED OF REDEVELOPMENT” WITHIN THE MEANING AND INTENDMENT OF SAID STATUTE AND TO PREPARE A REDEVELOPMENT PLAN IN ACCORDANCE WITH THIS RESOLUTION

RESOLUTION NO. 2011-72

AUTHORIZING THE PUBLIC SALE OF TOWNSHIP OWNED PROPERTY
(Motor Vehicles which came into possession of the Florence Township Police Department through abandonment or failure of the owners to claim)

RESOLUTION NO. 2011-73

A RESOLUTION CALLING ON THE STATE LEGISLATURE AND THE GOVERNOR TO EXEMPT THE RESERVE FOR UNCOLLECTED TAXES FROM THE 2% CAP

RESOLUTION NO. 2011-74

AUTHORIZE THE ASSISTANT MUNICIPAL ADMINISTRATOR TO APPLY FOR A RECREATION GRANT FROM BURLINGTON COUNTY BOARD OF CHOSEN FREEHOLDERS

RESOLUTION NO. 2011-75

AUTHORIZE FILING OF RECYCLING TONNAGE GRANT APPLICATION

RESOLUTION NO. 2011-76

SELF-EXAMINATION OF BUDGET RESOLUTION

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RESOLUTION NO. 2011 – 77

**RESERVE FOR UNCOLLECTED TAXES CALCULATION
2011 BUDGET**

RESOLUTION NO. 2011-80

AUTHORIZING REFUNDS OF CERTAIN TAX OVERPAYMENTS

It was on the MOTION of Sandusky, seconded by Woolston to approve Resolution No. 2011-71 through 2011-77 and 2011-80.

On the Question

Nothing at this time.

Upon roll call Council voted as follows:

Resolutions: 2011-71, -72, -73, -74, -75 and -80

YEAS: Ryan, Sandusky, Woolston, O'Hara

NOES: None

ABSENT: Baldorossi **Motion carried.**

Upon roll call Council voted as follows:

Resolutions: 2011-76 and -77

YEAS: Sandusky, Woolston, O'Hara

NOES: Ryan

ABSENT: Baldorossi **Motion carried.**

2011 BUDGET

RESOLUTION NO. 2011-78

INTRODUCE 2011 MUNICIPAL BUDGET

Council President O'Hara stated that there was an extensive meeting on March 7th regarding the budget. Administrator Brook and Assistant Administrator Sahol went through the budget line by line with Mayor and Council. They also met earlier this evening to review some other items. It has been a challenge. Some municipalities have to go out for a referendum to exceed the tax cap levy. Florence Township has done all it can to stay below the tax cap levy. He thanked Administrator Brook and Assistant Administrator Sahol for their wonderful efforts.

Administrator Brook provided a short-term synopsis of where the township is at the present time. He reviewed the synopsis with the public.

A chart was provided showing where the taxes go. He reviewed the percentage that goes to the township, school, fire district and county. He explained that the township collects the money and then disperses to the appropriate entity. The township operates on 15.65% in addition to revenues.

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The next thing is a budget synopsis. He stated that the township has always tried not to raise its local purpose tax but is in a position this year where they have to introduce a budget where the local purpose tax is being raised. He explained that the worth of \$.01 is \$124,136.

Administrator Brook explained why the municipal budget is increasing, which is mostly due to four (4) line items:

- Bond Principal (permanent debt service) is increasing by \$581,000; the township is going out this year to refinance to take advantage of the low interest rates.
- Reserve for Uncollected Taxes is increasing by \$57,400; the municipality is required to collect all of the taxes and pay whatever the levy is to the fire district, school and county. If the township does not collect 100% of the taxes, the township has to set money aside to pay these other entities. If the township has less then they put aside to pay the other entities, they have to go out and borrow the difference.
- State Pension System payment is increasing \$49,000 for the Police Department.
- State Pension System payment is increasing \$43,000 for the public employees.

The total of these four (4) line items is approximately \$730,000. So right there the township is increasing its appropriations by a minimum of \$730,000. The overall difference to be raised in the tax levy this year over last year is \$809,000; the majority of that is for the above line items.

Administrator Brook stated that when the budget was put together this year, it was put together with the specific purpose of trying to reduce every operating expense possible. There are a lot of expenses that the township has already incurred this year for snow removal.

Administrator Brook explained that the Reserve for Uncollected taxes is not negotiable; it is required under New Jersey State law.

Administrator Brook stated that the proposed increase is from \$.347 to \$.404, which is a \$.057 difference that works out to approximately \$131 per household under the tax levy.

Administrator Brook stated that there will be no significant reduction in service levels under the budget as it is proposed. There are no proposals for layoffs of municipal employees this year. He reiterated that in 2010, seven (7) full time positions and one (1) part time position was eliminated.

Administrator Brook explained that from 1997 to 2007 the local purpose, the only tax that the municipality has any control or authority over, either went down or was kept at zero. It is an extremely difficult feat and was done with the best of intentions. In 2008 the economy was beginning to have problems, the state took \$167,000 away from the township so the township had to increase its rate by \$.03 to try to stabilize; in 2009 that amount doubled and the local purpose tax rate stayed at zero; in 2010 that amount tripled and the local purpose tax rate went up \$.0237, which was in a reassessment year when the cost of a penny was higher. He noted that between 1997 and 2010 the local purpose tax has hardly moved up at all. Overall it has only gone up a few cents since 1997.

Administrator Brook reviewed the various ways township employees have found to save money for the township.

Council President O'Hara opened the meeting up for **Public Comment on the 2011 Budget.**

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Don Kamienski, 10 McCay Drive, wanted to clarify that the \$131 increase in the local purpose tax only pertains to Florence Township's portion on the taxes and the taxes for the other entities could go up. Administrator Brook stated that was correct. He stated that the Fire District's tax rate is not going up and the school's proposed school rate is \$.018. The \$131 relates solely to the municipal purpose tax only, which is the only tax the township controls. Mayor Berry noted that \$.01.8 for the school equates to approximately \$234,000 but for the township it is approximately \$124,000. Council President O'Hara noted that \$131 is based on the average assessment; properties with a higher assessment will see a higher increase and properties with a lower assessment will see a lower increase. Administrator Brook explained that during the years the municipal purpose tax went down, the residents did not feel it because of the increase in the other entities' taxes.

A budget chart was distributed and explained: 15.65% of taxes collected are kept by the township; the school uses 60.34%; County Tax 15.33%; Fire District 4.75%; Municipal Open Space .45%; County Library Tax 1.49%; Farmland Open Space 1.99%.

Bill Bott, 64 Riverbank Drive, asked how much NJ State aid the township received? Administrator Brook stated that the same amount as last year.

Richard Lotter, 3 Walnut Court, stated that there are still a lot of expenditures that need to be addressed. He discussed the lights on the ball-fields used by the recreational programs. Council President O'Hara explained that the fees to participate in recreation have been increased. There is a gentleman that is involved with soccer that is looking into fundraising for use of the lights. This idea may have to be introduced to the other sports programs. Mr. Lotter stated that he does not begrudge the kids anything but in these difficult economic times things need to be prioritized.

Mr. Bott stated that the governing body had difficult decisions to make. He stated that someone asked him the other day why the fire budget was defeated and he explained to him that residents do not attend meetings and are not informed. He believed the school budget will be voted down, also.

Mr. Lotter discussed the ratables in the township and asked if the new businesses in the township make a tremendous difference in the residents' taxes? Administrator Brook stated that in 2010 the township received \$303,000 from the three (3) pilot programs that are in Whitesell; this year the township will see approximately \$606,000. He explained that this is a 5-year pilot with the purpose of encouraging and enticing businesses to come to the township. For five years they pay incremental taxes on the building (full taxes are paid on the land from the beginning). In 2012 the township will collect \$909,000 and in 2013 \$1,213,000. The \$303,000 went into surplus in 2010 for use in 2011. In 2014 it goes completely on the books and all entities will get their percentage. Ultimately, the township will be receiving significant tax dollars as a result of the pilot program.

Mr. Lotter discussed having to make hard decisions when dealing with budgets. Administrator Brook stated that the township has made many hard decisions and continues to make hard decisions. He reviewed the multiple ways the township has cut back and reduced costs. Mr. Lotter believed that the governing body, township administration and all of the employees work hard for the township. He does not want to see any township employees laid off; he just wants to see the township manage within their budget.

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Mr. Lotter stated that he was at the budget meetings last year but did not believe the budget meetings this year were open to the public. Council President O'Hara stated that the budget meetings were advertised and open to the public.

Council President O'Hara discussed the tough economic times facing everyone. He explained that there were commercial developments that were approved by the Planning Board but cannot move forward because they cannot receive financing. These are projects that would already have been built and paying taxes or on the pilot program where eventually the township would be receiving the full tax amount.

Administrator Brook stated over the years the township has always tried to keep the tax rate low. It is painful for Administrator Brook to recommend an increase and painful for Council to consider it.

Council Member Sandusky noted that over the years when the municipal purpose tax has been kept low, no one thanked the township; they just questioned what the governing body was going to do about the increase in the school's tax. The township has always tried to keep the local purpose tax low, knowing that the other taxes would be increasing.

Mr. Bott, as a former union president, used to receive a list of employees before they were going to be laid off. He would take the list home to review and would get knots in his stomach. Also, as a supervisor, at one time he was approached by his boss and told that he would have to lay two (2) people off and he would have to decide, which was a very difficult thing to do. He is not advocating laying off, he is just pointing out that laying off people is one of the hardest things to do because it is effecting people's lives.

Fred Wainwright, 1011 Cedar Lane, reviewed the list of the local purpose tax and noted that the local purpose tax is \$.02 less then it was 12 years ago. He stated that the township has done a great job.

Council Member Ryan stated that the government of the State of New Jersey is putting municipalities within cap and cutting state aid to ultimately shrink the size of government. He cannot predict the future but he believes that things are only going to get worse.

Mr. Lotter suggested that they take a second look at the budget and get rid of any frivolous items. Council President O'Hara stated that there is nothing frivolous in the budget. He explained that with the original draft of the budget the township would have had to go out to referendum to exceed the tax cap levy. They reviewed the budget, made cuts and now the budget is "bare bones". He reiterated what Mr. Wainwright said, that the township's tax rate is \$.02 less then 12 years ago.

Council President O'Hara stated that he pays taxes in the township also but he knows that he will be able to sleep tonight because everyone here did everything they could. He commended Administrator Brook for his hard work.

Mr. Lotter has also experienced having to lay people off and knows that it is not a good feeling. He believes the township will end up in the same situation.

Council Member Sandusky noted that Florence Township got hit hard when the Roebling Steel Mill shut down and then again when Griffin Pipe shut down.

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Council President O'Hara stated that appreciated everyone's concern and comments.

Mr. Wainwright stated that Florence Township has spent a lot of money on water & sewer and believes the township is in a very good position for when the economy turns around because they are set up to take on new development. Council President O'Hara noted that if not for the improvements that the township made to water and sewer, negotiations would not be taking place with an end user for the Roebing Steel Mill site.

All residents having an opportunity to be heard, MOTION by Woolston; seconded by Sandusky to close the public portion of the meeting. All ayes - motion carried.

It was on the MOTION of Sandusky, seconded by Woolston to approve Resolution No. 2011-78.

On the Question

Nothing at this time.

Upon roll call Council voted as follows:

YEAS: Sandusky, Woolston, O'Hara
NOES: Ryan
ABSENT: Baldorossi Motion carried.

RESOLUTION NO. 2011-79

ESTABLISHING THE 2011 TEMPORARY CAPITAL BUDGET

It was on the MOTION of Sandusky, seconded by Woolston to approve Resolution No. 2011-79.

On the Question

Nothing at this time.

Upon roll call Council voted as follows:

YEAS: Sandusky, Woolston, O'Hara
NOES: Ryan
ABSENT: Baldorossi Motion carried.

ORDINANCES

**ORDINANCE NO. 2011-03
(1st Reading)**

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF THE TOWNSHIP OF FLORENCE, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$800,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$783,750 BONDS OR NOTES OF TOWNSHIP TO FINANCE PART OF THE COST THEREOF

It was on the MOTION of Sandusky, seconded by Woolston to approve Ordinance No. 2011-03 on first reading and set the public hearing and adoption for April 6, 2011.

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On the Question

Nothing at this time.

Upon roll call Council voted as follows

YEAS: Sandusky, Woolston, O'Hara

NOES: Ryan

ABSENT: Baldorossi Motion carried.

REPORTS

Committees, Boards and Officers

- Council Member Sandusky suggested hanging the **seasonal flags** from telephone poles that do not have solar panels.

Mayor

- Mayor Berry stated that he understood that there is no Ordinance in place regarding **snow removal from sidewalks** and there are no plans for one. It has been suggested to Mayor Berry to get notification out to the residents asking that they clear their sidewalks of snow. His concern was mostly for the school children walking to school. Mayor Berry suggested a letter go out to the community with the tax bills when they are mailed out.

Administrator

- Nothing at this time.

Assistant Municipal Administrator

- Due to concerns discussed at the last Council Meeting, Assistant Administrator Sahol spoke with the Postmaster and mail carrier regarding the **postal boxes on Riverbank Drive**. They do not believe that any changes are necessary to accommodate their delivery. There was only one instance where delivery could not be made to the boxes because of a vehicle that was snowed in directly in front of the box. They still accomplished delivering the mail, even though it was late, by taking to the doorstep. Due to the lack of parking, the Post Master recommended leaving the way it is. Council Member Ryan asked that a letter be sent to the resident of Riverbank Drive so they are aware of the Post Master's response.
- Assistant Administrator Sahol provided a memo regarding the difficulties the **football program** is having in regards to the fundraisers and the fact that the equipment is aging and wearing out. The Football Association knows that they cannot burden the municipal budget so they are seeking municipal approval to charge a user fee to each participant of the football and cheerleading program to help start to replenish the uniforms and help make payments on the lighting. They would like to add a \$25 fee. He noted that the association is trying to support their program without burdening the municipality.

It was on the MOTION of Sandusky, seconded by Ryan, to charge an additional \$25 fee when registering a child, made payable to the Football Association. Roll call vote – all ayes. Motion carried.

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Township Engineer

- Nothing at this time.

UNFINISHED BUSINESS

Administrator Brook reported that **Legacy** has filed an application for a **pool permit**. Apparently the pool is larger than what the board approved. The township is researching why the pool is larger before issuing a permit. The developer received approval from Burlington County.

NEW BUSINESS

Nothing at this time.

BOARD OF HEALTH

Nothing at this time.

MISCELLANEOUS

Nothing at this time.

10:10PM MOTION by Ryan, seconded by Sandusky to adjourn the meeting. Roll call vote - all ayes. Motion carried.

ADJOURNMENT

10:10PM Meeting adjourned.

Respectfully submitted,

JOY M. WEILER, RMC/MMC
Township Clerk

/mab