

Florence, New Jersey  
September 5, 2012

The Florence Township Council held a regular meeting on the above date in the Municipal Complex, 711 Broad Street, Florence, New Jersey.

The meeting was called to order by Council President Sandusky at 8:00 PM. Council President Sandusky led the Salute to the Flag.

The Opening Statement was read by the Township Clerk: Notice was sent to the Register News for information on 1-5-12; posted on the municipal bulletin board on 1-5-12 & placed on the web-site; sent on 12-21-11 to the Burlington Co. Times for publication on 1-8-12, but due to the newspaper's error, the notice was not published until 1-11-12.

Upon roll call the following were found to be present:

Frank Baldorossi  
Ted Lovenduski  
Paul Ostrander  
David Woolston  
Jerry Sandusky

Also present:

Mayor Craig H. Wilkie; Richard A. Brook, Township Administrator; Thomas A. Sahol, Assistant Municipal Administrator; Thomas Hastie, Township Solicitor; Joy M. Weiler, Township Clerk

### **MINUTES**

Woolston made a MOTION, seconded by Baldorossi to approve the following minutes. Roll call vote – all ayes. Motion carried.

Regular Session – July 11, 2012; July 18, 2012; August 1, 2012

Executive Session – July 11, 2012

Closed Session – July 11, 2012; August 8, 2012

### **FINANCIAL CORRESPONDENCE**

#### **Reports to Receive and File**

It was on the MOTION of Lovenduski, seconded by Ostrander to receive and file the Court Administrator's Report for July. Roll call vote – all ayes. Motion carried.

#### **Treasurer's Bill List**

It was on the MOTION of Lovenduski, seconded by Woolston to approve the Treasurer's Bill List.

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Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Motion carried. Unanimous approval.

**REGULAR CORRESPONDENCE** None at this time.

**APPLICATIONS**

- A. Transient Merchant License Renewal – Mr. Softee
  
- B. Bingo License – Riverbank Charter School, 1300 Hornberger Avenue, Roebing  
October 12, 2012, 6:00 -11:00 PM
  
- C. Raffle Licenses – Riverbank Charter School, 1300 Hornberger Avenue, Roebing  
October 12, 2012, 6:00 – 11:00 PM 50/50  
October 26, 2012, 6:00 – 8:00 PM 50/50
  
- D. Raffle License – Riverfront School PTO, Front & Pine Street, Florence  
November 3, 2012, 5:30 – 10:30 PM Merchandise Raffle

It was on the MOTION of Baldorossi, seconded by Woolston to approve the applications. Roll call vote: All ayes – motion carried.

**PUBLIC COMMENTS:**

Richard Lotter, 3 Walnut Court, inquired about when the Tax bills were being sent out? Assistant Administrator Sahol explained that they are at the printer now and the due date will be determined once they are mailed.

MOTION was made by Ostrander, seconded by Woolston to close the public comments portion of the meeting. Roll call vote – all ayes. Motion carried.

**RESOLUTIONS**

**Resolution No. 2012-185  
APPROVE ALCOHOLIC BEVERAGE CONTROL LICENSE  
PERSON TO PERSON TRANSFER  
PLENARY RETAIL CONSUMPTION LICENSE  
FROM SANDOR'S BAR & GRILL  
TO MICHAEL DAY  
LICENSE NO. 0315-33-014-002  
(Note: Previously held from 8-8-12)**

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**Resolution No. 2012-193  
RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM  
OF REVENUE IN THE BUDGET OF THE TOWNSHIP OF FLORENCE, COUNTY OF  
BURLINGTON, PURSUANT TO N.J.S.A. 40A:4-87  
(Park Improvement Project Grant)**

**Resolution No. 2012-194  
APPROVE ALCOHOLIC BEVERAGE CONTROL LICENSE  
PLACE TO PLACE TRANSFER  
PLENARY RETAIL DISTRIBUTION LICENSE  
PUNAM CORP.  
LICENSE NO. 0315-44-005-004**

**Resolution No. 2012-195  
AUTHORIZING REFUND  
CONSTRUCTION CODE FEE  
DUE TO CHANGE IN PLANS  
Block 165.06, Lot 5**

**Resolution No, 2012-196  
Purchase Property (HOLD)**

**Resolution No. 2012-197  
CONTRACTURAL AGREEMENT FOR GAS SERVICE  
BETWEEN THE FLORENCE TOWNSHIP SCHOOL BOARD  
OF EDUCATION AND THE TOWNSHIP OF FLORENCE**

**Resolution No. 2012-198  
AUTHORIZING REFUNDS OF CERTAIN OVERPAYMENTS  
WATER AND SEWER DEPARTMENT**

**Resolution No. 2012-199  
APPROVE RELEASE OF CASH BONDS  
GREENBRIAR HORIZON, SECTIONS 1 & 2**

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**Resolution No. 2012-200  
AUTHORIZING A STATE CONTRACT PURCHASE  
TO HAVE A UNITARY SURFACE FALL ATTENUATION MATERIAL INSTALLED  
AT THE H. KENNETH WILKIE PARK TOT LOT  
AND AT THE RIVERSIDE AVENUE TOT LOT**

**Resolution No. 2012-201  
INCREASING THE BID THRESHOLD AND APPOINTING  
A QUALIFIED PURCHASING AGENT  
PURSUANT TO N.J.S.A. 40A:11-3a & N.J.A.C. 5:34-5**

**Resolution No. 2012-202  
AUTHORIZING APPROVAL OF 2012-2013 RENEWAL OF  
PLENARY RETAIL CONSUMPTION LICENSE  
No. 0315-33-024-007  
(Paglione)**

**Resolution No. 2012-203  
APPROVE CURRENT ESTIMATE NO. 3 FINAL  
2011 CDBG PROJECT  
TO OCEAN EXCAVATING, INC.  
2127 EISENHOWER ROAD, TOMS RIVER, NJ 08753**

**Resolution No. 2012-204  
APPROVE FINAL ESTIMATE NO. 4  
AND CHANGE ORDER NO. 1  
2011 PEDESTRIAN SAFETY PROJECT  
DIAMOND CONSTRUCTION  
36 BEAVERSON BLVD., SUITE 9A  
BRICK, NJ 08723**

**Resolution No. 2012-184  
APPROVE CURRENT ESTIMATE NO. 2 AND  
CHANGE ORDER NO. 1 FOR  
2011 CDBG PROJECT  
TO OCEAN EXCAVATING, INC.**

**Florence Township Council Regular Session 09/05/12**

MOTION made by Baldorossi, seconded by Lovenduski to approve Resolution No. 2012-185 and Resolution Nos. 2012-193 through 2012-204 (*HOLDING No. 2012-196*).

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky  
NOES: None  
ABESENT: None Unanimous approval. Motion carried.

**ORDINANCES**

**ORDINANCE NO. 2012-24**

**(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

**An Ordinance of the Township of Florence Amending Chapter 134 of the Code of the Township of Florence Repealing Section 134-25.2 Which Established Permit Parking Restrictions on a Portion of Second Avenue**

It was on the MOTION of Lovenduski, seconded by Woolston to open the meeting to the public for comments on Ordinance 2012-24.

Seeing no one wishing to be heard, it was on the MOTION of Woolston, seconded by Lovenduski to close the public hearing.

It was on the MOTION of Ostrander, seconded by Lovenduski to adopt Ordinance No. 2012-24.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky  
NOES: None  
ABSENT: None. Unanimous approval. Motion carried.

**ORDINANCE NO. 2012-25**

**(1<sup>st</sup> Reading) (Public Hearing & Adoption 9/19/12)**

**An Ordinance of the Township of Florence, County of Burlington, State of New Jersey to Vacate a Certain Alleyway in favor of the Creation of a Utility Easement as Described herein on Lands Situated on Property known as Block 30, Lots 1.01, 1.02, 1.03, 2.01 and 3 Inclusive located near Seaman Drive and West Fifth Street**

Assistant Administrator Sahol explained that the alley runs from what was Winter Street but is now Seaman Drive paralleling Fifth Street and ending at the entrance to the Pulte Homes subdivision. He said it is not necessary to keep the alley, but there needs to be a utility easement. Vacating the alley gives residents full use of their property. It is for their benefit.

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It was on the MOTION of Baldorossi, seconded by Lovenduski to approve Ordinance No. 2012-25 and set the public hearing and adoption for September 19, 2012.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None. Unanimous approval. Motion carried.

**ORDINANCE NO. 2012-26  
(1<sup>st</sup> Reading) (Public Hearing & Adoption 9/19/12)  
An Ordinance of the Township of Florence  
Amending Chapter 2 of the Code Entitled Fees  
(Boat Ramp Fees)**

Assistant Administrator Sahol explained that the new fees will take effect January 2013. He said it is a minor increase and it is to cover the cost of some of the additional work that has been done at the boat dock. He said it brings the township's fees in line with the times. This is the first time in twenty years there has been an increase.

It was on the MOTION of Woolston, seconded by Lovenduski to approve Ordinance No. 2012-26 and set the public hearing and adoption for September 19, 2012.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None. Unanimous approval. Motion carried.

**REPORTS OF COMMITTEES, BOARDS AND OFFICERS**

**REPORTS OF ADMINISTRATION**

**Mayor:**

Mayor Wilkie asked that everyone be patient with grass maintenance. He said there has been an abundance of rain recently and the Public Works department is understaffed and is working very hard to get to all of the areas that need to be tended. He said school opens the next day and he is looking forward to the school year. He said that he has some items for Closed Session regarding contract negotiations. The Mayor thanked all those present for attending the meeting.

**Township Administrator**

Administrator Brook said there was a Resolution passed tonight for a Qualified Purchasing Agent. He said Sandra Blacker, Chief Financial Officer, passed the State of NJ exam the first time it was ever given and it is a credit to her. He advised also that Christine Swiderski, tax office, passed the Tax Collector test on the first try. He further noted that Clerk Weiler is a Master Municipal Clerk. He stated that these individuals are all very talented and are a credit to the township. Administrator Brook extended congratulations.

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**Assistant Administrator:**

Assistant Administrator Sahol said there are some grant opportunities coming up and he is planning to meet with the Township Engineer to put some ideas together to present to Mayor and Council. He said one idea is paving the Boulevard. He is happy to entertain any other ideas Mayor and Council may have.

**Division of Law:** Nothing at this time.

**Division of Engineering:** Nothing at this time.

**Division of Water and Sewer:** Nothing at this time.

**UNFINISHED BUSINESS:**

**Boat Dock Ordinance**

Mayor Wilkie explained that an owner only has to buy one permit regardless of how many water crafts they have. He said after not changing the ramps fee for over twenty years the fees needed to be adjusted. The fee for a township resident went from \$25.00 to \$40.00. He said even with the slightly higher fee, it is not enough to cover the cost of maintaining the boat dock. The new fees will take effect January 2013.

**NEW BUSINESS:** Nothing at this time.

**BOARD OF HEALTH:**

Council President Sandusky said he read in the paper that there will be mosquito spraying in the township near the Water and Sewer plant on Friday between 7:00 PM - Midnight.

Assistant Administrator said it will be done at the plant and out a half mile radius from there.

**MISCELLANEOUS**

Council President Sandusky said that the 2013 meeting dates were presented for approval. It was on the MOTION of Lovenduski, seconded by Ostrander to approve the 2013 Council Meeting Dates. Roll call vote - all ayes. Motion carried.

Council President Sandusky opened the meeting again for comments to the public at this time.

Don Kamienski, 10 McCay Drive, said the township has issued 260 boat ramps this year. He asked if the fees collected are in an account dedicated to the boat dock or is it in a general fund?

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Mayor Wilkie explained that the fees are put into the general fund. He said the funds are tracked down on the expenditure side. He said the township looks at how much is spent there and then it is compared to what was collected and usually there is much more spent than what is collected in fees.

Administrator Brook said the engineering work alone for recent work done at the dock was \$16,000.

Mayor Wilkie said that amount does not include the yearly maintenance of the dock, but it is a benefit to the community. He said the goal is to make sure it is not a drain on the community. He thinks the dock does bring customers to local businesses.

Council President Sandusky thanked Assistant Administrator Sahol and Burlington County for installing a crosswalk from the boat dock to Broad Street.

Joseph Csik, 108 Fifth Avenue, inquired about the use of the dock by those that are not township residents and if the rate was different?

Mayor Wilkie explained that out of town but in State of NJ can pay no more than twice what a resident pays. The out of town rate is going to be \$80.00. He said the out of state fees can be determined by the township. He said we will be charging \$500.00. That rate has always been \$500.00 but it is not issued very often.

Mr. Kamienski said that he met with Assistant Administrator Sahol, the Chief of Police and the Acting Police Captain regarding the parking situation at Debbie's Snack Shop. He said they came up with a solution for preventing cars from turning the corner and hitting a person or another car. There are now lines painted by the fire hydrant. He thanked Assistant Administrator Sahol for his help with the issue.

8:20 PM MOTION by Woolston, seconded by Lovenduski to adjourn. Roll call vote - all ayes. Motion carried.

**ADJOURNMENT:**

8:20 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER, RMC/MMC  
Township Clerk  
/aek