

Florence, New Jersey  
August 7, 2013, 2013

The Florence Township Council held a regular meeting on the above date in the Municipal Complex, 711 Broad Street, Florence, New Jersey.

The meeting was called to order by Council President Sandusky at 8:00 PM. President Sandusky led the Salute to the Flag.

The Opening Statement was read by the Township Clerk: Notice was sent to the Register News for information; posted on the municipal bulletin board; placed on the web-site on January 3, 2013; and advertised in the Burlington Co. Times on January 6, 2013.

Upon roll call the following were found to be present:

Ted Lovenduski  
Paul Ostrander  
David Woolston  
Jerry Sandusky

Note: Frank Baldorossi was absent due to illness.

Also present:

Mayor Craig H. Wilkie; Richard A. Brook, Township Administrator; Thomas A. Sahol, Assistant Municipal Administrator; Kelly Grant, Esq., Township Attorney; Joy M. Weiler, Township Clerk

### **MINUTES**

Woolston made a MOTION; seconded by Lovenduski to approve the following minutes. Roll call vote – all ayes. Motion carried.

- Township Council Regular Session – July 10, 2013
- Township Council Executive Session – July 10, 2013

### **FINANCIAL CORRESPONDENCE**

It was on the MOTION of Lovenduski; seconded by Ostrander, to receive and file the Chief of Police, and Court Administrator's Reports for July. Roll call vote – all ayes. Motion carried.

It was on the MOTION of Woolston; seconded by Lovenduski to approve the Treasurer's Bill List.

Upon roll call Council voted as follows:

YEAS: Lovenduski, Ostrander, Woolston, Sandusky  
NOES: None  
ABSENT: Baldorossi Motion carried.

**Florence Township Council Regular Session 08/07/13**

**REGULAR CORRESPONDENCE**

- A. Letter to Mayor and Council from the Florence Historical Society  
Re: Open House on September 21, 2013, 11:00am – 2:00pm

Mayor Wilkie asked if it should be coordinated with the township wide Free Yard Sale Day? He wanted to know if anyone thought it would help or hurt the event? (The Free Yard Sale Day is set for September 14<sup>th</sup>.)

MOTION was made by Lovenduski, seconded by Ostrander to approve the request. All ayes – Motion carried.

- B. Letter to Mayor and Council from General Mercer Chapter of the DAR  
Re: Use of former Florence Firehouse on West Third Street on October 5, 2013 for a meeting.

Mayor Wilkie said he walked through the facility recently. He would like to make it more accessible for someone who has trouble walking. There will be a wall on the firehouse side, so the front entrance will permit access.

It was the MOTION of Lovenduski, seconded by Woolston to approve the request. All ayes – Motion carried.

**APPLICATIONS**

- A. Off Premise 50/50, Florence Township Civic Association  
December 10, 2013, 8:00pm, Florence Township Municipal Building  
To benefit the Florence Township Soccer Association

MOTION was made Lovenduski, seconded Woolston to approve the application.

Upon roll call Council voted as follows:

YEAS: Lovenduski, Ostrander, Woolston, Sandusky  
NOES: None  
ABSENT: Baldorossi Motion carried.

**PUBLIC COMMENTS**

Seeing no one wishing to be heard, it was the MOTION of Woolston, seconded by Ostrander to close the public comments. All ayes – motion carried.

**ORDINANCES**

**ORDINANCE NO. 2013-11  
AN ORDINANCE FIXING THE COMPENSATION OF CERTAIN  
OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF FLORENCE  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

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Administrator Brook explained that the ordinance says the 2013 salaries for non-union employees are scheduled to increase 0.5% from January to July and then from July to the end of the year it is 1%. It is a total of 1.5% but in reality financially there is a little more than 1% being paid. The township is doing its best to make it stay financially solid.

It was the MOTION of Lovenduski; seconded by Woolston to open the meeting to the public regarding Ordinance No. 2013-11.

Seeing no one wishing to be heard, it was the MOTION of Woolston, seconded by Ostrander to close the public hearing on Ordinance No. 2013-11. All ayes.

It was the MOTION of Woolston, seconded by Lovenduski to adopt Ordinance No. 2013-11.

Upon roll call, Council voted as follows:

YEAS: Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: Baldorossi Motion carried.

**ORDINANCE 2013-12  
AN ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN  
THE COUNTY OF BURLINGTON, NEW JERSEY,  
PROVIDING FOR THE 2013/2014 ROAD PROGRAM,  
APPROPRIATING \$800,000 THEREFOR, AND  
AUTHORIZING THE ISSUANCE OF \$760,000 IN  
GENERAL IMPROVEMENT BONDS OR NOTES OF THE  
TOWNSHIP TO FINANCE THE SAME  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

Administrator Brook said for several years because of the downturn in the economy, Florence Township had to cut back on doing significant road programs. Looking ahead over the next five to ten years, now seemed like a good time financially to begin looking at doing road programs again. This is a medium size road program. At this time Council has authorized the Township Engineer to prepare plans and specifications for Knight's Court, King's Court, the east bound side of East Fifth Street from Board Street to Walnut Street, Fourth Avenue from Hornberger to Main Street, Baird Drive, the intersection of Third Avenue and Riverside Avenue and the intersection of Seventh Avenue and Hornberger Avenue. The ordinance also includes significant sidewalk and ADA handicapped ramp installations. This is fully funded by Florence Township and it is the first step in beginning to do a road program every year or two years.

It was the MOTION of Woolston; seconded by Lovenduski to open the meeting to the public regarding Ordinance No. 2013-12.

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Seeing no one wishing to be heard, it was the MOTION of Lovenduski, seconded by Ostrander to close the public hearing on Ordinance No. 2013-12. All ayes.

It was the MOTION of Lovenduski, seconded by Ostrander to adopt Ordinance No. 2013-12.

Upon roll call, Council voted as follows:

YEAS: Lovenduski, Ostrander, Woolston, Sandusky  
NOES: None  
ABSENT: Baldorossi Motion carried.

**ORDINANCE NO. 2013-13  
AN ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN  
THE COUNTY OF BURLINGTON, NEW JERSEY,  
PROVIDING FOR THE REPAIR AND RECONSTRUCTION  
OF THE BOULEVARD (FROM FRONT STREET TO WEST  
THIRD STREET), APPROPRIATING \$350,000 THEREFOR,  
AND AUTHORIZING THE ISSUANCE OF \$342,800 IN  
GENERAL IMPROVEMENT BONDS OR NOTES OF THE  
TOWNSHIP TO FINANCE THE SAME  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

Administrator Brook explained the bond ordinance involves doing both sides of Boulevard from West Front Street to West Third Street. Mayor and Council authorized Assistant Administrator Sahol and the Township Engineer to file a grant application. They were successful in securing a grant in the amount \$206,000. A significant amount of it is underwritten through the grant the town obtained from the state.

It was the MOTION of Woolston; seconded by Lovenduski to open the meeting to the public regarding Ordinance No. 2013-13.

Seeing no one wishing to be heard, it was the MOTION of Lovenduski, seconded by Woolston to close the public hearing on Ordinance No. 2013-13. All ayes.

It was the MOTION of Woolston, seconded by Ostrander to adopt Ordinance No. 2013-13.

Upon roll call, Council voted as follows:

YEAS: Lovenduski, Ostrander, Woolston, Sandusky  
NOES: None  
ABSENT: Baldorossi Motion carried.

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**ORDINANCE NO. 2013-14  
AN ORDINANCE OF THE TOWNSHIP OF FLORENCE AMENDING  
CHAPTER 91 OF THE CODE OF THE TOWNSHIP TO  
CREATE ARTICLE XLVI, ENTITLED  
RENEWABLE ENERGY, AND TO PROVIDE FOR STANDARDS  
REGARDING SUCH RENEWABLE ENERGY  
FACILITY USES AND INSTALLATIONS  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

Assistant Administrator Sahol said this ordinance creates a new article in the Land Use Code that addresses renewable energy. The first renewable resource being addressed is solar energy. One aspect being regulated is proper placement of the facilities. State statutes and other regulations were taken into account. Another goal was preservation of agricultural uses in the township. There are very detailed buffering and maintenance requirements. There is a lot to the ordinance.

It was the MOTION of Ostrander; seconded by Woolston to open the meeting to the public regarding Ordinance No. 2013-14.

Seeing no one wishing to be heard, it was the MOTION of Ostrander, seconded by Woolston to close the public hearing on Ordinance No. 2013-14. All ayes.

It was the MOTION of Woolston, seconded by Lovenduski to adopt Ordinance No. 2013-14.

Upon roll call, Council voted as follows:

YEAS: Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: Baldorossi Motion carried.

Council President Sandusky thanked the administrators for all of the hard work they have been doing for the betterment of the town.

**RESOLUTIONS**

**RESOLUTION NO. 2013-166**

**A Resolution Fixing the Compensation  
of Certain Officials and Employees of the  
Township of Florence for 2013**

**Florence Township Council Regular Session 08/07/13**

**RESOLUTION NO. 2013-167**

**Authorize the Township Engineer and  
Township Assistant Administrator to  
File Application for  
NJ DOT Municipal Aid Program**

**RESOLUTION NO. 2013-168**

**Approval to Submit a Grant Application and Execute a Grant  
Agreement with the New Jersey Department of Transportation  
for the Safe Streets to Transit 2013 Project**

**RESOLUTION NO. 2013-169**

**Authorize Requests for Proposals (RFP'S)  
Independent Appraisal for Block 160.01, Lots 1.03, 14 and 15  
Located on Route 130, Florence Township, New Jersey**

**RESOLUTION NO. 2013-170**

**Authorizing Approval of 2013-2014  
Renewal  
Plenary Retail Consumption License  
#0315-33-009-005  
(Calle Mar'Gina V LLC t/a Murphy's Tavern)**

**RESOLUTION NO. 2013-171**

**Support "Shop Burlington County First" Initiative and  
Approve Memorandum of Understanding Promoting  
Local Businesses in Burlington County**

**RESOLUTION NO. 2013-172**

**Resolution Authorizing the Township of Florence to Enter into an  
Interlocal Services Agreement for the  
"Burlington County DWI Task Force" Program  
For 2013**

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**RESOLUTION NO. 2013-173**

**Extension of Time for Payment of Tax Bills**

It was the MOTION of Lovenduski, seconded by Woolston to pass Resolution Nos. 2013-166-2013-173.

Upon roll call, Council voted as follows:

YEAS: Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: Baldorossi Motion carried.

**REPORTS**

**Committees, Boards and Officers**

**Mayor**

Mayor Wilkie said regarding the resolution supporting “**Shop Burlington First**,” the Economic Development Committee reviewed the program in April when it was first presented. There was a meeting about a week and a half ago with Burlington County representatives. This is a great opportunity. There are businesses that are actively doing work on Route 130. **The Burlington Coat Factory** will bring 600 employees. One of the things that will be vital for Florence Township is that they not only come here to work, but get lunch here, come into town to get a haircut, and do some business in town. He would like to put a brochure together to show those people what is in town. The problem is that once something is put to print it is out of date. Burlington County is encouraging businesses to register on its website at no cost. Then the new businesses, such as Subaru and the Burlington Coat Factory, could print it out for their employees to show them what is here. The key for Florence Township is to get the employees to come and support local businesses. This is a great community and we want them to support that.

The other piece of the program is gift cards. If, for example, **Subaru** wanted to encourage local participation, they could give out gift cards for local businesses to encourage employees and visitors to patronize the local businesses.

Mayor Wilkie said the **EPA** will be doing exploration between Sixth and Tenth Avenues near the fence area. The information will be provided to the residents.

The Route 130 traffic pattern is not changing right now. There was discussion regarding the amount of work done already and how long it might be until the pattern does change.

He reminded everyone about the **Special Election** on **August 13**. He noted that the fire department and police department will be holding their **annual golf outing on August 17**.

## **Florence Township Council Regular Session 08/07/13**

There will be a **Special Council Meeting on August 28 at 6:30 pm**. There is no meeting the third week of August so the next meeting will be an Executive Session and a Regular Council meeting. The Planning Board will be meeting August 28 at 7:30.

The fall sports practices have started. Right now there is football, cheerleading, soccer and field hockey.

Mayor and Council will be honoring its fourth centennial of the year in September. Michael Malmos will be celebrating his 100<sup>th</sup> birthday.

### **Administrator**

Administrator Brook explained that earlier in the year Council approved getting tax anticipation notes, which is essentially short-term borrowing. When a municipality hits the period of June through August funds are extremely tight. Tax bills do not generally go out on time in New Jersey because the State of New Jersey must adopt its budget and the County must then adopt its budget. Florence adopted its budget in early April but it doesn't matter, because until the State and County adopt their budgets and the municipality is given a tax rate by the County, tax bills cannot be prepared. Once a rate is confirmed the bills can be prepared. The bills will go out in about a week and the due date will be September 16. Last year was brutal because a rate did not come until late August. With respect to the notes, the Chief Financial Officer provided a report. Florence Township borrowed three million five hundred thousand dollars at a net interest rate of about 1.019%, which is a very good rate. This is about a million dollars less than last year. This year's rate is about the same or a little better than last year. This helps when the 2014 budget is prepared.

**Assistant Municipal Administrator** Nothing at this time.

**Division of Law:** Nothing at this time.

**Division of Engineering:** Nothing at this time.

**Division of W & S Utilities:** Nothing at this time.

**Unfinished Business:** Nothing at this time.

**New Business:** Nothing at this time.

**Board of Health:** Nothing at this time.

**Miscellaneous:** Nothing at this time.

**Florence Township Council Regular Session 08/07/13**

**Public Comments:**

Richard Lotter, 3 Walnut Court, said when Tollgate lost power a few weeks ago he called the Mayor. Council President Sandusky and some others came out and helped. He wanted to thank them. Mayor Wilkie thanked Mr. Lotter for reaching out; he had not been made aware of the situation at the time.

David VanCamp, Burlington Township resident, thanked everyone for the renewable energy ordinance and commented that it was very well-written.

It was the MOTION of Ostrander, seconded by Woolston to close the public comments. All ayes.

8:30 PM MOTION by Lovenduski; seconded by Ostrander to adjourn. Roll call vote - all ayes. Motion carried.

**ADJOURNMENT:**

8:30 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER, RMC/MMC  
Township Clerk

/aek