

Florence, New Jersey  
January 8, 2014

The Council of the Township of Florence met at the Main Street Community Center, Roebling, New Jersey on the above date for the purpose of organizing for the ensuing year and for the transaction of other business which might properly come before it.

The meeting was called to order by Joy M. Weiler, Township Clerk, at 7:00 PM.

*Trevor T. Sahol, nine year old son of the Assistant Municipal Administrator, led the Salute to the Flag.*

Clerk Weiler read the following statement: "Notice of this meeting has been given in accordance with the Open Public Meetings Act. Notice was published in the Burlington County Times on November 24, 2013. Notice was given to the Register News for information on November 15, 2013 and was posted on the Municipal Bulletin Board, placed on the Township web-site and on Channel 19."

### **OATHS OF OFFICE**

**Jerry Sandusky, Ward 3**, was called to the front. His oath of office was administered by *Senator Diane Allen* as his daughters and grandchildren held the Bible.

**David B. Woolston, Ward 2**, was called forward for his oath of office. It was administered by *Judge Philip Haines*. His children held the bible.

**Frank K. Baldorossi, Jr, Ward 1**, was called to the front. *Township Clerk Weiler* administered his oath while his grandchildren and mother held the Bible.

### **ROLL CALL OF MEMBERS**

Upon roll call the following were found to be present:

Frank K. Baldorossi, Jr.  
Ted J. Lovenduski  
Paul C. Ostrander  
Jerry Sandusky  
David B. Woolston

Also present: Mayor Craig H. Wilkie; Richard A. Brook, Township Administrator;  
Thomas A. Sahol, Assistant Municipal Administrator; Joy M. Weiler,  
Township Clerk

### **PRESIDENT OF COUNCIL**

The Township Clerk opened the nominations for President of Council.

It was on the MOTION of Sandusky, seconded by Woolston to nominate **Ted Lovenduski** as Council President.

There being no further nominations, it was on the MOTION of Sandusky, seconded by Ostrander to close the nominations. All ayes – motion carried.

Upon roll call for **Lovenduski**, the Council voted as follows:

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YEAS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
ABSENT: None Unanimous approval.

Clerk Weiler asked **Council President Lovenduski** to take the chair and preside over the meeting.

**VICE PRESIDENT OF COUNCIL**

Council President Lovenduski opened the nominations for Vice President of Council.

It was on the MOTION of Woolston, seconded by Sandusky to nominate **Paul Ostrander** as Vice President of Council.

There being no further nominations, it was on the MOTION of Sandusky, seconded by Woolston to close the nominations. All ayes – motion carried.

Upon roll call for **Paul Ostrander**, the Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski  
NOES: None  
ABSENT: None Unanimous approval.

**COUNCIL MEMBER APPOINTMENTS**

**Zoning Board**

It was on the MOTION of Ostrander, seconded by Sandusky to appoint **Brett Buddenbaum** to the Zoning Board for a four year term expiring December 31, 2017, **Lou Sovak** to a four year term expiring December 31, 2017, **Anant Patel** as Alt. # 1 for a two year unexpired term expiring December 31, 2015 and **John Lauricella** as Alt. #2 filling a two year unexpired expiring December 31, 2014.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski  
NOES: None  
ABSENT: None Unanimous approval.

**Cross Acceptance Representatives, Burlington County Route 130 Corridor**

Emma Cartier  
B. Michael Zekas  
Township Planner  
Thomas A. Sahol  
Richard Brook

It was on the MOTION of Ostrander, seconded by Sandusky to appoint those listed above as Cross Acceptance Representatives, Burlington County Route 130 Corridor with terms running for one year expiring December 31, 2014.

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Upon roll call Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Unanimous approval.

**Assessment Commission**

Arthur Wise

Richard Mullen

Adriano Marinelli

It was on the MOTION of Woolston, seconded by Lovenduski to appoint the above to the Assessment Commission with one year terms expiring December 31, 2014.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Unanimous approval.

**COUNCIL REPRESENTATIVES**

**Planning Board – Ted Lovenduski**

**Environmental Commission – Jerry Sandusky**

**Recreation Committee – David Woolston**

**Economic Development – Paul Ostrander**

It was on the MOTION of Ostrander, seconded by Sandusky to nominate the above listed as Representatives to the noted boards and committees for one year terms.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None

Unanimous approval.

**Township Auditor**

It was on the MOTION of Ostrander, seconded by Baldorossi to appoint **John J. Maley, Jr.** as the Township Auditor.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Unanimous approval.

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**COUNCIL MEMBERS CONFIRM MAYOR’S APPOINTMENTS**

Mayor Wilkie recommended the following **professional appointments** to Township Council for their approval:

Township Solicitor	Capehart Scatchard
Township Engineer	Maser Consulting, P.A.
Township Planner	Environmental Resolutions, Inc.
COAH Planner	Clarke, Caton, Hintz
Township Water & Sewer Engineer	Richard A. Alaimo Association of Engineers
Prosecutor	Andrew Smith, Esq.
Public Defender	James D. Fattorini, Esq.
Bond Counsel	Capehart Scatchard
Conflict Public Defender	Christopher Baxter
Special Projects Conflict Engineer	Richard A. Alaimo Assoc. of Engineers
	Pennoni Associates, Inc.
	Environmental Resolutions, Inc.

<b><u>Commission</u></b>	<b><u>Appointment</u></b>	<b><u>Term Ending</u></b>
Recreation Committee	Stu Foulks	12/31/2018
Recreation Committee	T.J. Lovenduski	12/31/2018
Recreation Committee, Class 2, Mayor Rep.	Anne Bartz	12/31/2014
Recreation Committee (unexpired term)	James Earle	12/31/2017

It was the MOTION of Sandusky, seconded by Woolston to confirm the above nominations presented by Mayor Wilkie.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski  
NOES: None  
ABSENT: None Unanimous approval.

**MAYOR PRESENTS 2014 APPOINTMENTS**

Mayor Wilkie presented the following Mayoral appointments:

Municipal Alliance Membership, Mayor Rep.	Martin J. Eckert, Jr.	12/31/2014
American with Disabilities Comm.	Joy M. Weiler	12/31/2014
American with Disabilities Comm.	Richard A. Brook	12/31/2014
American with Disabilities Comm.	Thomas Layou	12/31/2014
American with Disabilities Comm.	Randy Belknap	12/31/2014
American with Disabilities Comm.	Tim Lutz	12/31/2014
CDBG Representative	Thomas A. Sahol	12/31/2014
Delaware Estuary Program	Paul Ordog	12/31/2014
Historic Preservation Commission, Class C	George Lengel	12/31/2017
Historic Preservation Commission, Class C	Gary Bykowski	12/31/2017
Historic Preservation Commission, Class C, Alt 1	Linda O’Hara	12/31/2015
Planning Board, Class 4, Alt. #1	Ray Montgomery	12/31/2015

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Planning Board, Class 2	Wayne Morris	12/31/2014
Planning Board, Class 4	Mildred Hamilton-Wood	12/31/2017
Environmental Commission, Planning Board Rep.	James Molimock	12/31/2014
Environmental Commission, Alt. #2 (unexpired)	Thomas Stanuikynas	12/31/2015
Shade Tree Commission	Vacant	12/31/2017
Shade Tree Commission	Vacant	12/31/2017
Shade Tree Commission	Christopher Chanti	12/31/2018
Shade Tree Commission	Richard Belcher	12/31/2018
Economic Development Committee	B. Michael Zekas	12/31/2014
Economic Development Committee	Newell Kehr	12/31/2014
Economic Development Committee	Tara Sandusky	12/31/2014
Economic Development Committee	Kevin Minton	12/31/2014
Economic Development Committee	Thomas McCue	12/31/2014
Economic Development Committee	Emma Cartier	12/31/2014

**RESOLUTIONS**

**RESOLUTION NO. 2014-01**

**ANNUAL NOTICE AND SCHEDULE OF MEETINGS  
PURSUANT TO CHAPTER 231, P.L. 1975**

**RESOLUTION NO. 2014-02**

**TEMPORARY BUDGET APPROPRIATIONS FOR 2014**

**RESOLUTION NO. 2014-03**

**DESIGNATING DEPOSITORIES**

**RESOLUTION NO. 2014-04**

**ACCOUNTS DEPOSITED AT NEW JERSEY CASH MANAGEMENT FUND**

**RESOLUTION 2013-05**

**ACCOUNTS DEPOSITED AT 3<sup>rd</sup> FED BANK**

**RESOLUTION NO. 2014-06**

**ESTABLISHING A CHARGE FOR RETURNED CHECKS**

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**RESOLUTION NO. 2014-07**

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
WITH TOWNSHIP SOLICITOR**

**RESOLUTION NO. 2014-08**

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
WITH TOWNSHIP ENGINEER**

**RESOLUTION NO. 2014-09**

**AUTHORIZING APPOINTMENT OF BOND COUNSEL**

**RESOLUTION NO. 2014-10**

**AUTHORIZING APPOINTMENT OF TOWNSHIP WATER & SEWER  
ENGINEER**

**RESOLUTION NO. 2014-11**

**AUTHORIZING APPOINTMENT OF PROSECUTOR**

**RESOLUTION NO. 2014-12**

**AUTHORIZING APPOINTMENT OF PUBLIC DEFENDER**

**RESOLUTION NO. 2014-13**

**APPOINTING TAX SEARCH OFFICER**

**RESOLUTION NO. 2014-14**

**DESIGNATION OF MUNICIPAL ASSESSMENT SEARCH OFFICER**

**RESOLUTION NO. 2014-15**

**APPOINT DEPUTY TOWNSHIP CLERK**

**RESOLUTION NO. 2014-16**

**AUTHORIZING APPOINTMENT OF AUDITOR**

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**RESOLUTION NO. 2014-17**

**APPOINTING ANIMAL CONTROL OFFICER**

**RESOLUTION NO. 2014-18**

**A RESOLUTION AUTHORIZING THE DESIGNATION OF ORGANIZATIONS  
TO PROVIDE RECREATIONAL OPPORTUNITIES  
IN THE TOWNSHIP OF FLORENCE**

**RESOLUTION NO. 2014-19**

**APPOINTING RECYCLING COORDINATOR**

**RESOLUTION NO. 2014-20**

**APPOINTING ROAD INSPECTOR**

**RESOLUTION NO. 2014-21**

**APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL PROSECUTORS**

**RESOLUTION NO. 2014-22**

**AUTHORIZE THE CHIEF FINANCIAL OFFICER, SANDRA A. BLACKER, TO  
MAKE MUNICIPAL DEPOSITS AND INVESTMENTS  
AS PER THE CASH MANAGEMENT PLAN**

**RESOLUTION NO. 2014-23**

**APPOINTING TOWNSHIP CLERK AS  
PUBLIC AGENCY COMPLIANCE OFFICER**

**RESOLUTION NO. 2014-24**

**APPOINT THE TOWNSHIP ADMINISTRATOR, RICHARD A. BROOK,  
AS THE JOINT INSURANCE FUND COMMISSIONER**

**RESOLUTION NO. 2014-25**

**ADOPTING CASH MANAGEMENT PLAN**

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**RESOLUTION NO. 2014-26**

**ADOPTION OF A DRUG FREE WORKPLACE POLICY  
IN COMPLIANCE WITH THE DRUG FREE WORKPLACE ACT**

**RESOLUTION NO. 2014-27**

**APPROVE MUNICIPAL STORMWATER  
PROGRAM COORDINATOR**

**RESOLUTION NO. 2014-28**

**A RESOLUTION FIXING INTEREST RATES AND PENALTIES  
ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING  
ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX  
TITLE UPON REDEMPTION**

**RESOLUTION NO. 2014-29**

**AUTHORIZING THE TAX ASSESSOR OF THE  
TOWNSHIP OF FLORENCE TO FILE APPEALS, OMITTED AND  
ADDED ASSESSMENT APPEALS, AND ROLL BACK COMPLAINTS WITH  
THE BURLINGTON COUNTY BOARD OF TAXATION**

**RESOLUTION NO. 2014-30**

**AUTHORIZE APPOINTMENT OF CONFLICT PUBLIC DEFENDER**

**RESOLUTION NO. 2014-31**

**AUTHORIZING APPOINTMENT OF A COAH PLANNER  
FOR COUNCIL ON AFFORDABLE HOUSING**

**RESOLUTION NO. 2014-32**

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
WITH CONFLICT/SPECIAL PROJECTS ENGINEER**

**RESOLUTION NO. 2013-33**

**TOWNSHIP COUNCIL FORMALLY APPOINTING THE ASSESSMENT  
COMMISSION MEMBERS FOR ONE-YEAR TERMS**

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**RESOLUTION NO. 2014-34**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF A MUNICIPAL  
PLANNER**

**RESOLUTION NO. 2014-35**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
STATE CONTRACT VENDORS FOR CONTRACTING UNITS  
PURSUANT TO N.J.S.A. 40A:11-12a**

**RESOLUTION NO. 2014-36**

**APPOINT TAX COLLECTOR**

It was on the MOTION of Baldorossi, seconded by Sandusky to approve Resolutions 2014-01 through 2014-36.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Unanimous approval.

**FINANCIAL CORRESPONDENCE**

None at this time.

**MINUTES**

None at this time.

**CORRESPONDENCE**

None at this time.

**APPLICATIONS**

- A. Social Affair Permit, Florence FOP Lodge 210 to benefit Relay for Life  
Community Center, Main Street, Roebling, February 1, 2014, 6:00pm – 11:00pm

It was the MOTION of Ostrander, seconded by Woolston to approve the application. All ayes.

**PUBLIC COMMENTS**

At this time Council President Lovenduski opened the meeting to the public for comment.

Seeing no one wishing to be heard, it was the MOTION of Ostrander, seconded by Sandusky to close the public comment. All ayes.

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### COMMENTS BY MAYOR AND COUNCIL

Councilman Baldorossi thanked Clerk Weiler for administering his Oath of Office. He thanked the Florence Township residents and his family for all of their support and looks forward to working with everyone.

Councilman Woolston thanked the residents, township administration and township staff for all they do. He also thanked his family for all of their support.

Councilman Sandusky thanked Senator Allen and Judge Haines for attending and administering Oaths of Office for the elected council members. He thanked the residents and his family. He thanked Council for his opportunity to serve as president and he enjoyed the position. His favorite part was being able to honor four residents in the past year who celebrated their 100<sup>th</sup> birthdays. He thanked everyone again for the opportunity to continue to serve the community.

Councilman Ostrander said he looked forward to the future success of Florence Township. He noted the great work the administration does. He looks forward to working with everyone to keep bringing ratables to the township.

Council President Lovenduski stated that he looks forward to working with everyone in the upcoming year. He congratulated all three Council Members for winning re-election. He thanked Councilman Sandusky for the chance to serve as Council President.

Mayor Wilkie said he has a great respect for everyone on Council and for the administration.

The Mayor said he had a *slide show* to present that highlights some of the events and accomplishments of Florence Township that occurred over the last couple of years. He thanked Assistant Administrator Sahol for all of his help in creating the slide show. The Mayor explained the slides as he went through the show.

The Township of Florence was recognized by the Burlington County Chamber of Commerce for its efforts to attract and retain businesses. There were four major projects that were approved over the last couple of years.

One police officer retired and two were hired. The police force is closer to its ideal size.

Florence Township was recognized for all the efforts it made to work with Burlington Coat Factory and NFI to make it as smooth as possible for the businesses to locate in Florence Township.

He showed a slide of the new Subaru facility on Route 130. He noted how nice the building looked.

The Roebling Museum was shown. The Mayor said he is very proud of the work the Museum has done for the township and he noted that Roebling is an important part of Florence Township.

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He noted that one of our officers went above and beyond in his line of duty and saved a man's life. There was a traffic stop and the man was having a heart attack and the officer insisted that an ambulance be called. The man would most likely not have survived without the officer's intervention.

The township is also trying to use energy efficient services. There were grants obtained for energy efficient items at the Fire House.

There have also been some bond ordinances recently. They included road projects, maintenance for a water tower, and Route 130 business development.

Florence Township also has a commitment to acquire a parcel of land on Route 130 that will be cleaned up and hopefully attract something more appealing to the area.

The Township of Florence received park development grant funds that were used to install safety surfaces at various playgrounds. There were also funds used to purchase open space on Cedar Lane.

The township acquired an Eagle sculpture that was created by resident Gary Bykowski in 2005 for a promotion for the Light Rail Stations. It was located at the Florence Station for a time then was stored by Whitesell until a spot was found. The new permanent home of the sculpture is the Florence Township Municipal Building. The Eagle is crafted with pipe representing the Florence Pipe Foundry and steel wire representing the Roebling Steel Mill.

Florence Township is now the corporate headquarters of the Burlington Coat Factory. The new Dunkin Donuts is now established and Harkins Plaza has three stores: liquor store, restaurant and a woman's retail shop.

There were four 100<sup>th</sup> birthdays for township residents this past year. The Mayor said he was glad to be able to honor all four.

The latest and greatest project is Destination Maternity. The worldwide company is building its warehouse in the Haines Center. This will be a major employer.

There is also a major pharmaceutical company coming to the township that will have the potential to be a major employer. The facility will be built next to the Subaru facility.

Construction will begin shortly on the Duffy School Project. The new developer, MEND, received funding that it had been waiting for; they hope to open in 2015.

It is now possible to make payments for taxes and water and sewer on-line. This added feature means more convenience for the residents of the township.

Joseph Varga will be the Grand Marshall of the Patriotic Day Parade for 2014. His little toot train has been running in different events since 1975. He is a fixture in the community and brought a smile to many. It is only fitting that he be honored at this annual community event.

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The Boy Scouts will be celebrating their 100<sup>th</sup> birthday in 2014.

The Township of Florence also created guidelines for the placement of solar panels. It was important to have regulations in place moving forward to have some control over where solar fields are appropriate.

Mayor Wilkie noted that Councilman Sandusky reminded him there was a quilt that was made by Steve Mognancki's daughter. It honors service members who made the ultimate sacrifice for our Country and freedom. The quilt is now being displayed at the Township Municipal Building.

The slag area in Roebing will be completed soon. There will not be a fence; the area will have a gradual slope.

Mayor Wilkie thanked everyone for their support. He noted some people in the audience including former Mayor George Sampson and former Mayor Bill Berry, Fritz and Jean Wainwright, Michael Eaton, the Council Professionals, John Groze and the American Legion Commander, Post 39, among others.

### **PUBLIC COMMENTS**

Seeing no one wishing to be heard, it was the MOTION of Sandusky, seconded by Ostrander, to close public comments. All ayes.

Mayor Wilkie thanked the press for their coverage of Florence Township. He also specifically thanked the reporter from the Register News for her continual quality coverage.

He said there was a nice event at the Fountain of Life Center last Sunday for the 90<sup>th</sup> birthday of a pastor there: *Pastor Paul J. Graban*.

7:55 PM MOTION by Woolston, seconded by Sandusky to adjourn the meeting. Roll call vote - all ayes.

**ADJOURNMENT** 7:55 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER, RMC/MMC  
Township Clerk

/aek