

Florence, New Jersey
January 8, 2003

The Council of the Township of Florence met in the Municipal Complex, 711 Broad Street, Florence, New Jersey on the above date for the purpose of organizing for the ensuing year and for the transaction of other business which might properly come before it.

The meeting was called to order by Joy M. Weiler, Township Clerk, at 8:00 PM. Clerk Weiler led the Salute to the Flag.

MOMENT OF SILENCE

Joy Weiler, Township Clerk, asked for a moment of silence in honor of Emmett Spurlock, a former Council Member that recently passed away.

Clerk Weiler read the following statement: "Notice of this meeting has been given in accordance with the Open Public Meetings Act. Notice was published in the Burlington County Times on January 6, 2002 and January 5, 2003 and given to the Register News for information. Notice was posted on the Municipal Bulletin Board."

ROLL CALL OF MEMBERS

Upon roll call the following were found to be present:

Frank Baldorossi
John Fratinardo
Bruce Garganio
John Hofflinger
Jerry Sandusky

Also present: Mayor Michael J. Muchowski; Richard Brook, Township Administrator;
Thomas Sahol, Assistant Municipal Administrator

PRESIDENT OF COUNCIL

The Township Clerk opened the nominations for President of Council.

It was on the MOTION of Baldorossi, seconded by Fratinardo to nominate John Hofflinger as Council President.

It was on the MOTION of Garganio, seconded by Sandusky to nominate Jerry Sandusky as Council President.

There being no further nominations, it was on the MOTION of Fratinardo, seconded by Sandusky to close the nominations. All ayes – motion carries.

Upon roll call for **John Hofflinger**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Hofflinger
NOES: Garganio, Sandusky
ABSENT: None

3 – 2 Motion carries.

Clerk Weiler asked Council President Hofflinger to take the chair.

Florence Township Council Reorganization: 01/08/03

VICE PRESIDENT OF COUNCIL

Council President Hofflinger opened the nominations for Vice President of Council.

It was on the MOTION of Sandusky, seconded by Garganio to nominate Frank Baldorossi as Vice President of Council.

It was on the MOTION of Hofflinger, seconded by Baldorossi to nominate John Fratinardo as Vice President of Council.

There being no further nominations, it was on the MOTION of Sandusky, seconded by Garganio to close the nominations. All ayes – motion carries.

Upon roll call for **Frank Baldorossi**, the Council voted as follows:

YEAS: Garganio, Sandusky
NOES: Baldorossi, Fratinardo, Hofflinger
ABSENT: None

2 – 3 Motion denied.

Upon roll call for **John Fratinardo**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Hofflinger
NOES: Garganio, Sandusky
ABSENT: None

3 –2 Motion carries.

COUNCIL REPRESENTATIVES

Planning Board

It was on the MOTION of Garganio, seconded by Sandusky to nominate **John Hofflinger** as Council Representative to the **Planning Board**.

Council President Hofflinger thanked Council Members Garganio and Sandusky for their nomination, but unfortunately is unable to accept at this time.

It was on the MOTION of Hofflinger, seconded by Fratinardo to nominate **John Fratinardo** as Council Representative to the **Planning Board**.

Upon roll call for **John Fratinardo**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Hofflinger
NOES: Garganio, Sandusky
ABSENT: None

3 –2 Motion carries.

Florence Township Council Reorganization: 01/08/03

Local Board of Assistance

It was on the MOTION of Hofflinger, seconded by Baldorossi to nominate **Jerry Sandusky** as Council Representative to the **Local Board of Assistance**.

Upon roll call for **Jerry Sandusky**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger

NOES: None

ABSENT: None

Unanimous approval.

Environmental Commission

It was on the MOTION of Sandusky, seconded by Fratinardo to nominate **Frank Baldorossi** as Council Representative to the **Environmental Commission**.

Upon roll call for **Frank Baldorossi**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger

NOES: None

ABSENT: None

Unanimous approval.

Recreation Committee

It was on the MOTION of Fratinardo, seconded by Baldorossi to nominate **Bruce Garganio** as Council Representative to the **Recreation Committee**.

Upon roll call for **Bruce Garganio**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger

NOES: None

ABSENT: None

Unanimous approval.

FAAD

It was on the MOTION of Sandusky, seconded by Fratinardo to nominate **John Hofflinger** as Council Representative to **FAAD**.

Upon roll call for **John Hofflinger**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger

NOES: None

ABSENT: None

Unanimous approval.

Florence Township Council Reorganization: 01/08/03

Redevelopment Committee

It was on the MOTION of Hofflinger, seconded by Fratinardo to nominate **Frank Baldorossi** as Council Representative to the **Redevelopment Committee**.

Upon roll call for **Frank Baldorossi**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger

NOES: None

ABSENT: None

Unanimous approval.

Committee on Landfill Matters

It was on the MOTION of Sandusky, seconded by Baldorossi to nominate **John Fratinardo** as Council Representative to the **Committee on Landfill Matters**.

Upon roll call for **John Fratinardo**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger

NOES: None

ABSENT: None

Unanimous approval.

COUNCIL APPOINTMENTS

Zoning Board of Adjustment – 4 Year Term Ending 12/31/06

It was on the MOTION of Fratinardo, seconded by Hofflinger to nominate Al Glebocki.

It was on the MOTION of Sandusky, seconded by Garganio to nominate Bill Bott.

Upon roll call for **Al Glebocki**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Hofflinger

NOES: Garganio, Sandusky

ABSENT: None

3 – 2 Motion carries.

Zoning Board of Adjustment – 4 Year Term Ending 12/31/06

It was on the MOTION of Fratinardo, seconded by Hofflinger to nominate Ed Gyenge.

It was on the MOTION of Sandusky, seconded by Garganio to nominate Steve Robertson.

Upon roll call for **Ed Gyenge**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Hofflinger

NOES: Garganio, Sandusky

ABSENT: None

3 – 2 Motion carries.

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Zoning Board of Adjustment – Alternate #2 – 2 Year Term Ending 12/31/04

It was on the MOTION of Sandusky, seconded by Garganio to nominate Bill DeVuono.

It was on the MOTION of Fratinardo, seconded by Hofflinger to nominate Maryann Marian.
Upon roll call for **Bill DeVuono**, the Council voted as follows:

YEAS: Garganio, Sandusky
NOES: Baldorossi, Fratinardo, Hofflinger
ABSENT: None

2 –3 Motion denied.

Upon roll call for **Maryann Marian**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Hofflinger
NOES: Garganio, Sandusky
ABSENT: None

3 – 2 Motion carries.

Florence Township Committee on Landfill Matters

It was on the MOTION of Fratinardo, seconded by Sandusky to nominate Clinton Boyd (2 year term), Charles Bauer (2 year term), David Mulcahy (1 year term) and Patrick Sobczac (1 year term).

Upon roll call for **Clinton Boyd, Charles Bauer, David Mulcahy and Patrick Sobczac** the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger
NOES: None
ABSENT: None

Unanimous approval.

Florence Township Advisory Committee on Economic Development and Redevelopment

It was on the MOTION of Sandusky, seconded by Fratinardo to nominate Keith Crowell (1 year term) and Clark L. Boyd, III (1 year term).

Upon roll call for **Keith Crowell and Clark L. Boyd, III** the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger
NOES: None
ABSENT: None

Unanimous approval.

MAYOR’S APPOINTMENTS

Mayor Muchowski presented the following appointments:

Florence Township Council Reorganization: 01/08/03

<u>Commission</u>	<u>Appointment</u>	<u>Term Ending</u>
Planning Board	Philip F. Stockhaus III, Class 4	12/31/06
Planning Board	Gene A. DeAngelis, Class 4 Alt. #2	12/31/04
Planning Board	Thomas Napolitan, Class 2	12/31/03
Environmental Commission	David Mudge, Ward #2 Commissioner	12/31/05
Environmental Commission	William Bott, At-Large Commissioner	12/31/05
Environmental Commission	George Lengel, At-Large Commissioner.	12/31/05
Historic Preservation Commission	Gary Bykowsky, Class C, Alt. #2	12/31/04
Historic Preservation Commission	Carl Szathmary, Class B	12/31/06
Historic Preservation Commission	Judy King, Class C	12/31/06
Economic Development Council	Charles Bauer	12/31/03
Economic Development Council	Christine Hedlund	12/31/03
Economic Development Council	Barbara Marshall	12/31/03
Economic Development Council	Joan K. Geary	12/31/03
Economic Development Council	Virginia Dimon	12/31/03
Economic Development Council	Richard Gaglio	12/31/03
Economic Development Council	Marvin L. Wainwright	12/31/03
Economic Development Council	David Kern	12/31/03
Economic Development Council	Thomas McCue	12/31/03
Recreation Committee	Michele Pattik	12/31/07
Recreation Committee	Mary E. Pieretti	12/31/07
Recreation Committee	Tom Sahol- FAAD Rep.	12/31/03
Recreation Committee	Robert Semptimphelter	12/31/06
Shade Tree Commission	John Shields	12/31/07
Shade Tree Commission	Donald Jones	12/31/07
Municipal Alliance Membership	Thomas A. Sahol	12/31/03
Township Against Alcohol & Drugs	Sandra A. Blacker	12/31/03
Community Dev. Block Grant Rep.	Thomas A. Sahol	12/31/03
Adv. Comm. on Econ.Dev/Redev.	Linda Carnival	12/31/04
Adv. Comm. on Econ. Dev./Redev.	Harold "Bud" Miller	12/31/04
Delaware Estuary Program	Paul Ordog, Jr.	12/31/03
American with Disabilities	Joseph McHugh	12/31/03
American with Disabilities	Richard A. Brook	12/31/03
American with Disabilities	Joy M. Weiler	12/31/03
American with Disabilities	James Carnival	12/31/03
Committee on Landfill Matters	Gordon B. Reeder	12/31/03
Committee on Landfill Matters	Astra Haldeman	12/31/03
Committee on Landfill Matters	John Rein	12/31/04
Committee on Landfill Matters	Mark E. Hollern	12/31/04

It was on the MOTION of Fratinardo, seconded by Sandusky to approve all of the above listed appointments.

Upon roll call to approve the **Mayor's Appointments**, the Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger

NOES: None

ABSENT: None

Unanimous approval.

RESOLUTIONS

RESOLUTION NO. 2003-01

**ANNUAL NOTICE AND SCHEDULE OF MEETINGS
PURSUANT TO CHAPTER 231, P.L. 1975**

RESOLUTION NO. 2003-02

TEMPORARY BUDGET APPROPRIATIONS FOR 2003

RESOLUTION NO. 2003-03

DESIGNATING DEPOSITORIES

RESOLUTION NO. 2003-04

ACCOUNTS DEPOSITED AT FLEET BANK

RESOLUTION NO. 2003-05

ACCOUNTS DEPOSITED AT SUN NATIONAL BANK

RESOLUTION NO. 2003-06

ACCOUNTS DEPOSITED AT ROEBLING BANK

RESOLUTION NO. 2003-07

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH TOWNSHIP SOLICITOR
KEARNS, VASSALLO, GUEST AND KEARNS**

RESOLUTION NO. 2003-08

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT WITH
TOWNSHIP ENGINEER**

RESOLUTION NO. 2003-09

AUTHORIZING APPOINTMENT OF MUNICIPAL PLANNER

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RESOLUTION NO. 2003-10

AUTHORIZING APPOINTMENT OF TOWNSHIP WATER & SEWER ENGINEER

RESOLUTION NO. 2003-11

AUTHORIZING APPOINTMENT OF PROSECUTOR

RESOLUTION NO. 2003-12

AUTHORIZING APPOINTMENT OF PUBLIC DEFENDER

RESOLUTION NO. 2003-13

APPOINTING TAX SEARCH OFFICER

RESOLUTION NO. 2003-14

DESIGNATION OF MUNICIPAL ASSESSMENT SEARCH OFFICER

RESOLUTION NO. 2003-15

APPOINT DEPUTY TOWNSHIP CLERK

RESOLUTION NO. 2003-16

AUTHORIZING APPOINTMENT OF AUDITOR

RESOLUTION NO. 2003-17

APPOINTING ANIMAL CONTROL OFFICER

RESOLUTION NO. 2003-18

**AUTHORIZING APPOINTMENT OF SPECIAL PLANNER
FOR COUNCIL ON AFFORDABLE HOUSING**

RESOLUTION NO. 2003-19

APPOINTING RECYCLING COORDINATOR

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RESOLUTION NO. 2003-20

APPOINTING ROAD INSPECTOR

RESOLUTION NO. 2003-21

**APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL
PROSECUTORS**

RESOLUTION NO. 2003-22

**AUTHORIZE THE CHIEF FINANCIAL OFFICER, SANDRA A. BLACKER,
TO MAKE MUNICIPAL DEPOSITS AND INVESTMENTS AS PER THE
CASH MANAGEMENT PLAN**

RESOLUTION NO. 2003-23

AUTHORIZING APPOINTMENT OF BOND COUNSEL

RESOLUTION NO. 2003-24

**APPOINTING TOWNSHIP CLERK AS
PUBLIC AGENCY COMPLIANCE OFFICER**

RESOLUTION NO. 2003-25

**APPOINT THE TOWNSHIP ADMINISTRATOR, RICHARD A. BROOK,
AS THE JOINT INSURANCE FUND COMMISSIONER**

RESOLUTION NO. 2003-26

**RISK MANAGEMENT CONSULTANT
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

RESOLUTION NO. 2003-27

**AUTHORIZE AN AGREEMENT WITH
DR. FELIX KIRKPATRICK, M.D.
FOR REVIEW OF HANDICAPPED PARKING APPLICATIONS**

RESOLUTION NO. 2003-28

ADOPTING CASH MANAGEMENT PLAN

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RESOLUTION NO. 2003-29

**ADOPTION OF A DRUG FREE WORKPLACE POLICY
IN COMPLIANCE WITH THE DRUG FREE WORKPLACE ACT**

RESOLUTION NO. 2003-30

**APPROVE AGREEMENT WITH COMMERCE NATIONAL RISK
CONTROL FOR ALCOHOL AND DRUG TESTING SERVICES**

RESOLUTION 2003 – 31

**RISK MANAGEMENT CONSULTANT
MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND**

RESOLUTION NO. 2003-32

**A RESOLUTION FIXING INTEREST RATES AND PENALTIES
ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING
ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX
TITLE UPON REDEMPTION**

RESOLUTION NO. 2003-33

ESTABLISHING A CHARGE FOR RETURNED CHECKS

RESOLUTION NO. 2003-34

AUTHORIZING THE PUBLIC SALE OF TOWNSHIP OWNED PROPERTY

RESOLUTION NO. 2003-35

**TOWNSHIP COUNCIL FORMALLY APPOINTING
THE ASSESSMENT COMMISSION
MEMBERS FOR ONE YEAR TERMS**

Clerk Weiler advised Mayor and Council that she had been asked to hold Resolution No. 2003-26 and 2003-31 for further discussion at next week's meeting.

It was on the MOTION of Fratinardo, seconded by Baldorossi to approve Resolutions 2003-01 through 2003-25, 2003-27 through 2003-30 and 2003-32 through 2003-35.

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On the Question

Council Member Garganio questioned the bank accounts that only require one signature. He feels that all of the accounts should require multiple signatures. After a brief discussion Council decided to approve the Resolutions this evening. Administrator Brook will prepare a report for Mayor and Council to discuss at the next meeting and if a change to the number of signatures is needed, a Resolution will be prepared.

Mayor Muchowski discussed Resolution No. 2003-23 (Bond Counsel). For a number of years under the resolution title it has read “on a case-by-case basis”. He feels that phrase can now be removed. Council in agreement to have that phrase removed from the Resolution.

Council Member Garganio questioned the need for separate resolutions for Township Planner and Special Planner for COAH since the same planner is being appointed for each. Solicitor Kearns stated that the Resolutions could be combined. Clerk Weiler will amend Resolution No. 2003-09 to include COAH duties and 2003-18 will be eliminated.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger
NOES: None
ABSENT: None

Unanimous approval.

Mayor Muchowski introduced the following appointments that were just approved by Resolution:

Dante Guzzi, Municipal Engineer	Dante Guzzi Engineering Associates
William Kearns, Township Solicitor	Kearns, Vassallo, Guest & Kearns
Russell Trice, Water & Sewer Engineer	Richard A. Alaimo Association of Engineers
Nicholas J. Costa, Prosecutor	Costa, Vetra and LaRosa
Carl Hintz, Planner/Special Planner	Clarke, Caton & Hintz
Thomas Coleman, Bond Council	Raymond & Coleman, LLP
John Groze, Animal Control Officer	
William E. Sitzler, Public Defender	
John J. Maley, Jr., Township Auditor	

Mayor Muchowski also introduced Phil Haines, Burlington County Clerk. Clerk Haines wished Mayor and Council the best of luck.

ORDINANCE

None at this time.

FINANCIAL CORRESPONDENCE

It was on the MOTION of Hofflinger; seconded by Baldorossi to receive and file the Clerk’s report and the Police report for December 2002. Roll call vote – all ayes. Motion carried.

It was on the MOTION of Hofflinger; seconded by Baldorossi to approve the Treasurer’s Bill List.

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On the Question

Council Member Garganio questioned the \$1,000 bill from Pinto's. Administrator Brook believes it is for the flags in Roebing but will double check and report back.

Council Member Garganio questioned the \$4,000 payment to Roebing Rescue Squad. He believed that the bills were to be turned over to the Township and the Township would pay them individually. Assistant Administrator Sahol stated that the bills were submitted as a reimbursement with more than adequate documentation. He explained that the squad had already paid these bills; any bills from now on will be submitted to the Township. Council Member Garganio stated that the procedure that Council decided on is the procedure that should be followed. Administrator Brook verified that any future bills will be paid by the Township through purchase orders.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Fratinardo, Sandusky, Hofflinger

NOES: Garganio

ABSENT: None

Unanimous approval.

MINUTES

Sandusky made a MOTION; seconded by Fratinardo to approve the following minutes. Roll call vote – all ayes. Motion carried.

Regular Session	December 4, 2002
Closed Session	December 18, 2002

REGULAR CORRESPONDENCE

The Clerk reported none at this time.

APPLICATIONS

Chinese Auction: Florence Township Marching Band Boosters, February 15, 2003, Florence Township Middle School, 9:00 AM – 5:00 PM

It was on the MOTION of Fratinardo, seconded by Baldorossi to approve the Chinese Auction application for the Florence Township Marching Band Boosters.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Fratinardo, Garganio, Sandusky, Hofflinger

NOES: None

ABSENT: None

Unanimous approval.

PUBLIC COMMENTS

Bill Bott, 64 Riverbank Drive, thanked Mayor and Council for appointing him to the Environmental Commission. He stated that the Commission intends to be very active this year and suggested that a member of the Planning Board attend the Environmental Commission meetings.

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All residents having an opportunity to be heard, MOTION by Fratinardo; seconded by Sandusky to close the public portion of the meeting. All ayes - motion carried.

COMMENTS BY MAYOR AND COUNCIL

Council Member Garganio

Council Member Garganio stated that Mayor and Council need to actively work on the Roebling Mill site this year. He feels that more time needs to be devoted towards the redevelopment of the site.

Council Member Sandusky

Council Member Sandusky stated that he is starting his 22nd year on Council. It has been an honor and a pleasure to serve the Township of Florence. He stated that he is here to serve and anyone that has a problem is free to call him. He feels that it will be a prosperous year. He expressed his sadness over the passing of Emmett Spurlock.

Council Member Fratinardo

Council Member Fratinardo wished everyone a Happy New Year. He is looking forward to a productive year and agrees with Council Member Garganio that work needs to be done on the mill site. He suggested a subcommittee.

Council Member Hofflinger

Council President Hofflinger stated that he is starting his 16th year and it is good to be on the majority. He explained that party affiliation does not really matter; all of the Council Members are here to work together as a team to get things accomplished.

Mayor Muchowski

Mayor Muchowski asked for a moment of silence in honor of long time resident, Mrs. Frapolli, who recently passed away.

Mayor Muchowski stated that he and Council are here to work for our community, which is the most important thing. It can be a difficult job but also very rewarding. He stated that he truly enjoys what he does.

Mayor Muchowski explained that this year is a political year where decisions will be made and races will be won. He discussed an expansion that the local fire district is planning, which would result in a tax increase. The School Board will have a question on the ballot this year to make a decision on a new school building.

Mayor Muchowski stated that the governing body needs to stay focused on their goals. The Roebling Mill site is one of the issues. He suggested devoting more time before the monthly Worksession to the discussion of the mill site.

No matter what party the Council Members belong to, Mayor Muchowski feels that there has been continuity over the years. He stated that the professionals are hard working and are expected to be hardworking.

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Mayor Muchowski thanked everyone and expressed his hope for a successful year.

9:42 PM MOTION by Sandusky, seconded by Fratinardo to adjourn meeting. Roll call vote - all ayes.

ADJOURNMENT

9:42 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER
Township Clerk

/mab