

1.

Florence, New Jersey 08518-2323
January 25, 2012

The Reorganization/Regular meeting of the Florence Township Planning Board was held on the above date at the Municipal Complex, 711 Broad Street, Florence, NJ. Board Clerk Nancy Erlston called the meeting to order at 7:30 p.m. followed by a salute to the flag.

Board Clerk Erlston then read the following statement: "I would like to announce that this meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been provided and posted in the main hall of the municipal complex."

Board Clerk Erlston administered the Oath of Office to William Federico (Class IV – unexpired term) and Ray Montgomery (Alternate No. 1 – unexpired term). Wayne Morris (Class II member) was already sworn in at the Township Clerk's office.

Upon roll call the following members were found to be present:

William Federico	Council Representative Ted Lovenduski
Mildred J. Hamilton-Wood	Mayor Craig Wilkie
Timothy Lutz	Ray Montgomery
James Molimock	Thomas McCue
Wayne Morris	

ABSENT: None

ELECTION OF OFFICERS

Board Clerk Erlston called for nominations for Chairperson of the Board.

Motion of Lutz, seconded by Federico to nominate Mildred J. Hamilton-Wood as Chairperson. Hearing no further nominations motion was made by Wilkie, seconded by Lutz that nominations be closed. The Board voted unanimously to elect Ms. Hamilton-Wood as Chairperson.

Chairperson Hamilton-Wood thanked the Board and called for nominations for Vice Chairperson. Motion of Federico, seconded by Morris to nominate Tim Lutz as Vice Chairman. There being no further nominations motion was made by Wilkie, seconded by Federico to close nominations. The Board voted unanimously to elect Mr. Lutz as Vice Chairman.

Chairperson Hamilton-Wood called for nominations for Board Secretary. Motion of Lutz, seconded by Lovenduski to nominate Wayne Morris. There being no further nominations motion was made by Lutz, seconded by Federico to close nominations. The Board voted unanimously to elect Mr. Morris as Board Secretary.

2.

Chairperson Hamilton-Wood called for nomination for Board Clerk. Motion of Lutz seconded by Morris to nominate Nancy Erlston as Board Clerk. There being no further nominations, motion was made by Lutz, seconded by Federico to close nominations. The Board voted unanimously to elect Ms. Erlston as Board Clerk.

APPOINTMENT OF PROFESSIONAL STAFF

Motion of Wilkie, seconded by Lutz to appoint David C. Frank, Esq. as Board Solicitor. Motion unanimously approved by all members present.

Motion of Wilkie, seconded by Lutz to appoint Lee K. Phillips of Pennoni Associates as Board Engineer. Motion unanimously approved by all members present.

Motion of Wilkie, seconded by Federico to appoint Barbara J. Fegley of Environmental Resolutions, Inc. as Board Planner. Motion unanimously approved by all members present.

RESOLUTIONS

Resolution PB-2012-01 Appointment of Planning Board Solicitor, Engineer and Planner

Motion of Wilkie, seconded by Lutz to approve Resolution PB-2012-01. Upon roll call the Board voted as follows:

YEAS: Federico, Hamilton-Wood, Lutz, Molimock, Morris, Lovenduski, Wilkie,
Montgomery, McCue
NOES: None
ABSENT: None

Resolution PB-2012-02 Establishing the annual schedule for regular meetings and other policies relating to the New Jersey Open Public Meetings Act.

Motion of Federico, seconded by Lutz to approve Resolution PB-2012-02. Upon roll call the Board voted as follows:

YEAS: Federico, Hamilton-Wood, Lutz, Molimock, Morris, Lovenduski, Wilkie,
Montgomery, McCue
NOES: None
ABSENT: None

Resolution PB-2012-03 Readopting the Florence Township Planning Board Administrative Rules.

3.

Motion of Lutz, seconded by Morris to approve Resolution PB-2012-03. Upon roll call the Board voted as follows:

YEAS: Federico, Hamilton-Wood, Lutz, Molimock, Morris, Lovenduski, Wilkie,
Montgomery, McCue
NOES: None
ABSENT: None

MINUTES

Motion of Lutz, seconded by Molimock to approve the Minutes from the regular meeting of December 19, 2011 as submitted. Motion unanimously approved by all members present.

CORRESPONDENCE

A. Letter from Engineer Dan Guzzi dated December 22, 2011 regarding Harkins Lane Plaza, LLC.

Motion of Lutz, seconded by Federico to receive and file Correspondence A. Motion unanimously approved by all members present.

Chairperson Hamilton-Wood stated that there were no applications or other business at this time and called for a motion to open the meeting to public comment. Motion of Lutz, seconded by Federico to open the meeting to public comment. Motion unanimously approved by all members present.

Seeing no one wishing to comment motion was made by Lutz, seconded by Federico to close the public comment. The Board voted unanimously to close the public portion.

Chairperson Hamilton-Wood thanked Frederick Wainwright who was in attendance at the meeting for his years of service and input to the Board.

Motion of Lutz, seconded by Lovenduski to adjourn at 7:39 p.m.

Wayne Morris, Secretary

WM/ne