

Florence, New Jersey
April 16, 2008

The Florence Township Council held a regular meeting on the above date in the Municipal Complex, 711 Broad Street, Florence, New Jersey.

The meeting was called to order by Council President Baldorossi at 8:00 PM. President Baldorossi led the Salute to the Flag.

The following statement was read by the Township Clerk: "Notice of this meeting has been given in accordance with the Open Public Meetings Act. Notice was published in the Burlington County Times on January 6, 2008; given to the Register News for information. Notice was posted on the Municipal Bulletin Board."

Upon roll call the following were found to be present:

Frank Baldorossi, President
Bruce Garganio
Dennis O'Hara
Sean Ryan
Jerry Sandusky

Also present:

Mayor William Berry; Richard Brook, Township Administrator; Thomas Sahol, Assistant Municipal Administrator; Dante Guzzi, Township Engineer; William John Kearns, Jr., Township Solicitor; Joy M. Weiler, Township Clerk

MINUTES

Sandusky made a MOTION; seconded by Ryan to approve the following minutes. Roll call vote – all ayes. Motion carried.

Regular Session February 20, 2008

FINANCIAL CORRESPONDENCE

It was on the MOTION of Ryan; seconded by O'Hara to receive and file the Tax Collector's Report on 2007 Uncollectible Taxes, the Chief of Police's report, Court Administrator's report and Township Clerk's report for March. Roll call vote – all ayes. Motion carried.

Garganio made a MOTION; seconded by Sandusky to approve the Treasurer's Bill List. Roll call vote – all ayes. Motion carried.

REGULAR CORRESPONDENCE

Nothing at this time.

APPLICATIONS

- A. Off Premise Raffle: Florence Township Civic Association, Inc., July 31, 2008, Muchowski Field, 8:00PM

It was on the MOTION of Ryan, seconded by O'Hara to approve the above application.

Florence Township Council Regular Session: 04/16/08

On the Question

Nothing at this time.

Upon roll Council voted as follows:

YEAS: O'Hara, Ryan, Sandusky, Baldorossi

NOES: None

ABSENT: None

ABSTAIN: Garganio

Motion carries.

PUBLIC COMMENTS

Richard Lotter, 3 Walnut Court, provided pictures of standing water in Walnut Court after the Water & Sewer Department flushed the fire hydrant. Administrator Brook does not know why the fire hydrant was flushed in that manner but will speak to David Lebak, Water & Sewer Director, and report back to Mr. Lotter.

Raymond Vivian, 22 Challander Way, questioned the reassessment process? Administrator Brook explained that reassessment is going on now. The reassessment is currently scheduled to be complete by October or November of this year and take effect in 2009. It is progressing well although some municipalities have had to pull back on their reassessment because the changes in the market have fluctuated so drastically. Dennis Bianchini, Tax Assessor, is taking into account what is occurring in the marketplace. Administrator Brook stated that he cannot say at this time what the automatic impact will be on Greenbriar or any particular home. He also noted that right now the township is on schedule to implement in 2009. He cannot say that there is no possibility, because of the market, that the decision to implement in 2009 would not be re-evaluated and brought back to Council to discuss 2009 versus 2010. That is not the goal; the goal is to get the reassessment on the books as soon as possible, but to get it on correctly considering the fluctuations that are taking place in the market.

Mr. Vivian asked how much of a reduction in State Aid this year? Council Member Ryan stated \$173,000.

Mr. Vivian asked what was being done to run the township more efficiently? He added that he has trash pick up twice a week but feels it is only needed once a week. Council Member Ryan stated that the municipality has looked at different ways to save electricity costs, such as lunar flash placard signs and a variable frequency drive to save money when the generators come on. He commends the administration; they are always looking into additional means and measures to operate an efficient government. Council Member Ryan noted that he is a new Council Member this year and feels it is a challenging year to become a new Council Member. He believes that the new Mayor and Council Members are fortunate that the local government has been run effectively and efficiently over the last 8 years and beyond.

Council Member Sandusky stated that for the last 4 – 5 years the local purpose tax rate has been the same, yet there are less employees in the labor force then 15 years ago. He was on Council years ago when the decision was made to privatize the trash collection. If the township had stayed with picking up the trash themselves, we would have more then likely had to purchase six (6) new trucks with three (3) employees to a truck. This was a way to save money. Also, no employees were laid off when the township went to privatization. There may be problems with trash collection from time to time but Council felt it was the best for the community.

Florence Township Council Regular Session: 04/16/08

Mr. Vivian asked, since the School Board Budget was defeated, if he was correct that in New Jersey there is a State law that when a school budget is defeated the Township Council reviews the school budget; and makes cuts or approves the budget as written; and if cuts are made the State Commissioner of Schools can reinstate the cuts? Council Member Ryan stated that is correct.

John D'Acquisto, 7 Yockus Lane, discussed the Resolution on this evening's Agenda: Reducing the Performance Bonds for Greenbriar. He stated that there are many outstanding punch list items that have not been addressed. He asked if the township has to reduce the bonds? Solicitor Kearns stated that the township has to reduce the bond for the work that has been completed. There will be a substantial amount of the bond left open that is more than enough to complete the outstanding items. He explained that the township is required by law, within a certain amount of time of their request, to reduce the bond. The work left to be done is still bonded. Dan Guzzi, Township Engineer, stated that this is a reduction for three (3) of the five (5) sections of the site improvements. The township is still retaining 30% of the value of the bonds for each of the three (3) sections; each bond was over a million dollars. Mr. Guzzi explained that the township is releasing the minimum allowed by law.

Mr. D'Acquisto stated that he was at a Council Meeting last year where Mr. Guzzi was asked when work would be completed and Mr. Guzzi's response was October or November 2007. Mr. Guzzi agrees that is the response he gave and explained that there have been many meetings with Lennar to discuss the problems there. The representative of Lennar who was in charge of the project has been let go from the company; and since he has been replaced there has been progress. At the present time Mr. Guzzi does not have a definite schedule from Lennar but if progress is not made over the spring, they will most likely have to call the Bond. Mr. Guzzi stated that he has been pushing Lennar to get things done but they were unresponsive all winter. Council Member Ryan asked how progress has been recently? Mr. Guzzi has had several meetings with Lennar; he has met with their engineer on site to walk the site to deal with some of the global drainage issues throughout the development. There have been meetings regarding the basin work. There have been discussions on the as-builts. The revised as-builts of the site work and storm sewer system have been submitted. There has been progress in that regard but there has not been a great push in the field yet.

Council Vice President O'Hara stated that he is also a new member to Township Council this year and was fortunate to be invited to the Council Meetings after the November election. Discussion regarding Lennar has been ongoing since then. There is a high level of frustration with the Mayor and Council. Mr. Guzzi has been instructed to stay on top of Lennar, which he has done. Lennar did lay off the representative Florence Township was dealing with that had done a lot of talk but no action. The new representative does seem to be more cooperative. Mayor and Council are continuing to stay on top of the situation.

Administrator Brook reiterated that, under the New Jersey Land Use Law, when a municipality receives a request for a reduction and the amount of money that is left to cover all of the bond work is not only sufficient but also more than adequately sufficient, and if the municipality does not respond within 90 days or denies the request unjustly, you have to go to court then the municipality risks the whole bond. That is the law. Administrator Brook explained that there is a massive amount of money being held and it is not worth the risk of denying the request and having to go to court and losing.

In response to Mr. Vivian's earlier questions, Administrator Brook offered to meet with him to go over the many things they do as a municipality over the years to save money. Such as walking into

Florence Township Council Regular Session: 04/16/08

the copy room that has a light that goes on when you walk in and goes out a minute or so after you walk out. It is not a light that is left on all day long. Instead of hiring additional personnel in the Public Works Department, the township made capital purchases of certain types of grass cutting machines so more grass could be cut in a more efficient manner with less employees. The purchases were made as cash purchases not as debt services.

In the Water & Sewer Department when Well No. 6 was installed, rather than pay a contractor, the Water & Sewer employees took that job on and installed the main and saved \$60,000 - \$80,000.

The township is a member of the Joint Insurance Fund and the township's rates have not changed much over the past 3 – 5 years as a result. As there are less claims and less money paid out, that money comes back to the township as a dividend, which is considered a shared service.

Florence Township volunteered and is one of nine (9) municipalities in the State of New Jersey that will become part of a Sustainable Energy Fund. A company will come in, examine the way the township works and look to see if recommendations can be made to save on electricity and gas costs.

When going over the budget, Council Member Garganio raised the issue of solar energy. They will look into solar energy for street light, lights along walking paths and the water plant. Right now natural gas is purchased through a co-op to try to save money.

Administrator Brook explained that currently in the fall there are four - five employees working the leaf pick-up program. The township is looking into a machine, even though it is an expensive initial purchase, they will be down to two employees working it, at the most three employees every now and then.

The township does look into ways to improve service without hiring additional personnel, if at all possible. The Zoning Officer position is covered by two (2) existing employees; that is one way to save money.

When the township goes out for trash collection bids, it will be bid two (2) ways; one day a week versus two days a week to see what the difference in the costs are. Under the current trash collection contract, with all of the costs and increase in gas, the trash collection company is eating that. The township buys their gas under State Contract.

There are many examples Administrator Brook can give where the township tries to save money. Work is being done on Pine Street to loop water lines and instead of paying a contractor, the Water and Sewer employees are doing the work. A trenching machine was bought for Water and Sewer so they can safely do the work.

The volunteers in the Recreation Programs installed the lights in the fields themselves and the Public Works and Water & Sewer employees worked with the volunteers to dig the trenches.

Administrator Brook stated that there are a lot of collaborative efforts that go on that are not communicated to the public.

Florence Township Council Regular Session: 04/16/08

Administrator Brook stated that back in 1997 Florence Township's tax rate was .682, since then it has only gone down, which is unheard of for municipalities. It has gone down to .607. That is a tremendous savings over ten years.

Administrator Brook stated that when the school tax goes up, the township has to increase the Reserve for Uncollected Taxes so the township can pay the school. The municipal pension costs this year, without hiring new employees, from the State of New Jersey are going up \$225,000 and in addition the State is cutting \$178,000. Administrator Brook reviewed a decision made years ago in the State where they did not put money into the pension system. Over the years they ended up losing millions, now they have to make it up. Municipalities are bearing the brunt of that decision.

Administrator Brook stated that the governing body and administration of Florence Township do not take it lightly. He believes they make a big difference because there is no other town, that he knows of, in Burlington County that have held their local purpose tax at the same rate or lower for 10 years. That is the only rate the township can control.

Administrator Brook offered to meet with any of the residents to review in more detail.

Mr. D'Acquisto asked if there have been any interested developers for the Roebing Steel Mill site? He suggested working with Burlington County and have a County Golf Course. Administrator Brook stated that this is a very complicated site. There are still \$30M - \$33M worth of clean up costs that have to be done. One of the first proposals the township looked at was from a developer called Marsh Company that wanted to build a dock, marina and golf course. After analyzing the project the developer came back and said they could not do the project; they could not make it financially feasible. They would not have been able to recover enough of the costs after doing the remediation to make it work.

Administrator Brook stated that the last company the township was negotiating with, Preferred Properties, has cleaned up and dealt with many Brownfield sites. When an agreement was negotiated with Preferred Properties, it was for a commercial/light industrial type development. That was known upfront because the site is not being remediated to the standards for residential homes. They would have to remove the top 10 feet of soil. About 45 days into the due diligence period or potential contract of sale, Preferred Properties came back to the township and stated that they wanted to build a massive number of homes on the site, even onto the slag area, which is a very unstable compound. Since the township would not change the agreement and allow homes to be built, Preferred Properties backed out of the deal.

Administrator Brook stated that the township has had contact with four or five other firms but the economy has had a big impact. Other hurdles are access to the site and dealing with EPA continuing to remediate the site. The EPA built a bulkhead along the river, which they are continuing to work on. Mayor and Council have relayed to EPA that they want that to become a lighted river walk. Right now it is slow; he believes the economy is the biggest reason.

Administrator Brook mentioned other projects in the works, such as a hotel and chain restaurant behind the Wawa on Cedar Lane. A large warehousing company is looking to develop on Route 130. There is a potential for a supermarket across from Wawa on Route 130. Those projects are moving along but there are many challenges in New Jersey, which is not an easy state to build in. The company that wants to build three (3) buildings on Route 130, they have an obligation in the State of

Florence Township Council Regular Session: 04/16/08

New Jersey to provide affordable housing. The obligation when they first approached the township was to pay the municipality \$1.2M, which must be used for affordable housing or provide eleven affordable housing units. The State has since proposed changes in the regulation where that same developer would now have to pay \$23M or provide 111 affordable housing units. These are the issues that Mayor, Council and the developers have to struggle and deal with. If this regulation goes through, it will bring economic development to a complete standstill in New Jersey.

Mr. D'Acquisto asked if a golf course was feasible on the Roebing Steel Mill site? Council Member Garganio stated that it is good use but the actual value in tax dollars that come from a golf course is very limited because it is pretty much open space. Mr. D'Acquisto asked if a golf course can be built just the way the site is without the cleanup? Council Member Garganio stated that it cannot; cleanup has to be done no matter what goes on the site. He explained that the advantage with having office buildings and that type of development is that the cleanup in the end is capping. A golf course could not be built there now but eventually it could be. He feels it would be better to wait a few years and get multiple millions of dollars with some sort of building development on the site instead of taking a quicker fix.

Council Vice President O'Hara stated that these are key issues that the governing body is faced with every week. The Mayor and Council are being proactive; they have enhanced the Economic Development Committee. Council Vice President O'Hara and Mayor Berry are members of the Economic Development Committee and report back to Council and/or the Economic Development Committee. There is concern regarding not only the Roebing Steel mill site but also the Route 130 corridor. There is a gentleman who has been very successful in Willingboro and Cinnaminson with some of the development. With Route 130, Interstate 295 and the New Jersey Turnpike he feels Florence Township is a great location. There is not only a concern regarding COAH but what the Governor is proposing with asset monetization. Mayor and Council are concerned and are being proactive in looking to do what is best for the community.

David Carriger, 404 E. Fifth Street, asked if the public comment hearing on the township budget would be held on May 21st? Administrator Brook stated that is the date of the Public Hearing. He offered to answer Mr. Carriger's questions now or meet with him if he wished. Mr. Carriger will meet with Administrator Brook.

Mr. Carriger asked, now that the School Budget has been defeated, if there was a timetable when Council gets to review the budget? Council Member Ryan explained that Council has three weeks to review the budget and make an informed decision. He explained that even if Council makes cuts, the State of New Jersey can reinstate the cuts.

Mr. Carriger asked if Council has full access to make any cuts they wish? Council Member Ryan stated that there are sections of the budget that Council cannot cut. Solicitor Kearns stated that Council cannot redo contracts with the school's employees; Council does not have the right to cut any staff. Council can make recommendations but cannot make decisions that essentially the decision that the Board of Education has to make. Council can make recommendations to cut new proposed positions that are not currently in the system.

Mr. Carriger asked if there were any positions that are presently filled by a School Board Member that are mandated by New Jersey State law, take for example the Business Administrator? Solicitor Kearns stated that position is required.

Florence Township Council Regular Session: 04/16/08

William Bott, 64 Riverbank Drive, asked if the township has ever looked into having a police dog? Having a police dog in town can be sponsored by a corporation, a corporation can pay for its food. He believes it would be a good idea. Council Member Sandusky stated that the Chief of Police is working on a report outlining the benefits and the negatives of having a police dog.

Mr. Bott stated that Council does not have an easy job ahead of them having to review the defeated School Board Budget.

All residents having an opportunity to be heard, MOTION by Garganio; seconded by Ryan to close the public portion of the meeting. All ayes - motion carried.

RESOLUTIONS

RESOLUTION NO. 2008-80

INTRODUCE 2008 MUNICIPAL BUDGET

RESOLUTION NO. 2008-81

**RESOLUTION STATING REASONS WHY 2008 BUDGET
IS BEING INTRODUCED BEYOND MARCH 20, 2008**

RESOLUTION NO. 2008-82

EMERGENCY TEMPORARY BUDGET APPROPRIATIONS FOR 2008

RESOLUTION NO. 2008-83

**ACCEPT TRANSFER OF PROPERTY FROM THE
FLORENCE TOWNSHIP SCHOOL BOARD OF EDUCATION
PROPERTY KNOWN AS DUFFY SCHOOL**

RESOLUTION NO. 2008-84

**AUTHORIZE REFUND
CONSTRUCTION CODE FEE
DUE TO PERMIT NOT BEING NECESSARY**

RESOLUTION NO. 2008-85

**SUPPORT MUNICIPAL TAX ASSESSORS AND TAX COLLECTORS
BY OPPOSING THE PASSAGE AND ENACTMENT OF
SENATE BILL 1435**

Florence Township Council Regular Session: 04/16/08

RESOLUTION NO. 2008-86

**APPROVE PERFORMANCE BOND REDUCTIONS
FOR SECTIONS 1, 2 AND 5 FOR
GREENBRIAR HORIZON
LENNAR**

**Performance Bond Nos. SW0155; SW0156 and 08719339
NOTE: Conditioned upon payment of any and all escrow money due.**

RESOLUTION NO. 2008-87

**DENY REQUEST FOR RELEASE OF MAINTENANCE BOND
SUTTON HEIGHTS SUBDIVISION
CJS INVESTMENT, INC.
(Maintenance Bond #5014836)**

RESOLUTION NO. 2008-88

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF
FLORENCE TO EXECUTE AN AGREEMENT WITH BURLINGTON
COUNTY FOR COOPERATIVE PARTICIPATION IN THE
COMMUNITY DEVELOPMENT ACT OF 1974**

RESOLUTION NO. 2008-89

**CONTRACTUAL AGREEMENT FOR GAS SERVICE
BETWEEN THE FLORENCE TOWNSHIP SCHOOL BOARD
OF EDUCATION AND THE TOWNSHIP OF FLORENCE**

RESOLUTION NO. 2008-90

**RESOLUTION AUTHORIZING PARTICIPATION IN THE
BURLINGTON COUNTY SHARED SERVICES FORUM**

RESOLUTION NO. 2008-91

SELF-EXAMINATION OF BUDGET RESOLUTION

RESOLUTION NO. 2008-92

**AUTHORIZING REFUND OF CERTAIN OVERPAYMENT
WATER AND SEWER DEPARTMENT**

RESOLUTION NO. 2008-93

RESOLUTION CONSTITUTING 2008 TEMPORARY CAPITAL BUDGET

2008 Municipal Budget

Administrator Brook stated that this evening Council is introducing the 2008 Municipal Budget. The township is getting a cut in State aid of approximately \$180,000. The increase in the budget is \$.03 overall. The township is still within the Municipal Cap Levy and within the Appropriation Expenses for In Cap Expenses.

Some of the major reasons for the increase in the budget are:

- Pension Increase of \$225,000.
- Mandatory setting aside of funds for Reserve for Uncollected Taxes: The township collects money for all of the governmental entities (School, County & Fire District) and pays it over to them. When the taxes go up for one of these entities, the township has to set additional funds aside in case some homeowners do not pay their taxes. Although the municipality collects the taxes, it pays it out and it is required to pay it out even if the money is not collected.
- A positive, one-time expense of \$80,000 to the County for the purchase of a farm in the country area that will be farmland preserved forever.
- The electricity and natural gas expenses are going up the range of \$40,000.
- Additional expenses for personnel.

Ways the township is trying to save money:

- One police officer is retiring. A new officer will be hired and attend the Police Academy, which will not begin until the late in the fall in order to save some funds.
- Some additional employees will be leaving and will not be replaced at this time; will see how it works out through next year. Temporary summer help will be used to help fulfill the township's obligation to the residents.

Administrator Brook stated that overall the budget is increasing approximately \$30 for every \$100,000 of assessed value for the homeowner. This is the first increase in the local purpose tax since 1996; actually the local purpose tax has decreased two - four times since 1996.

Administrator Brook explained that the overall services are staying at the same level. Some level of services are increasing, for example: the township is participating for the first time in the Gypsy Moth spraying program, a tree beautification program will be initiated, the pothole repair program will be expanded. He is looking into improving the leaf collection program so additional employees do not need to be hired and the Concerts in the Park program will take place again this year. Thankfully, Florence Township is not in as bad of shape as some other municipalities.

Administrator Brook stated that the Budget Hearing will be held at Council's May 21st meeting.

Resolution No. 2008-87 – Sutton Heights Subdivision

Dan Guzzi, Township Engineer, reported that Ryan Homes has agreed to replace the two (2) trees that were an issue. They have not been replaced yet, so he does not know if that will effect Council's

Florence Township Council Regular Session: 04/16/08

decision on the Resolution. Solicitor Kearns recommends moving forward with denying the bond release; and then when the trees are installed, it can be brought back for consideration.

It was on the MOTION of Sandusky, seconded by O'Hara that Resolutions 2008-80 through 2008-93 be approved.

On the Question

Nothing at this time.

Upon roll call Council voted as follows:

YEAS: Garganio, O'Hara, Ryan, Sandusky, Baldorossi

NOES: None

ABSENT: None

Unanimous approval.

ORDINANCES

**ORDINANCE NO. 2008-06
(1st Reading)**

**BOND ORDINANCE PROVIDING A SUPPLEMENTAL APPROPRIATION OF \$716,000
FOR CONSTRUCTION OF A SENIOR/COMMUNITY CENTER IN AND BY THE
TOWNSHIP OF FLORENCE, IN THE COUNTY OF BURLINGTON, NEW JERSEY AND
AUTHORIZING THE ISSUANCE OF \$380,000 BONDS OR NOTES OF THE TOWNSHIP
FOR FINANCING PART OF THE APPROPRIATION**

It was on the MOTION of Sandusky, seconded by Ryan to approve Ordinance No. 2008-06 on first reading and set adoption for May 7, 2008.

On the Question

Nothing at this time.

Upon roll call Council voted as follows

YEAS: Garganio, O'Hara, Ryan, Sandusky, Baldorossi

NOES: None

ABSENT: None

Unanimous approval.

REPORTS

Committees, Boards and Officers

- Council Member Sandusky gave an overview of the events the Patriotic Celebration Committee have planned for **Patriotic Celebration Day** being held July 12, 2008:
 - Softball Game the night before between the Florence Township Employees and the Florence Township Fire Department
 - Following the softball game there will be a family movie shown in the park

Florence Township Council Regular Session: 04/16/08

- 5k Run will be held the morning of July 12th, the proceeds will be donated to a young lady in the community with breast cancer
- Flag Raising Ceremony
- Parade
- An antique car show following the parade
- A bicycle decorating contest
- Music in the park that evening
- Fireworks

Mayor Berry

- Mayor Berry **proclaimed** Thursday, May 1, 2008, “**A Day of Prayer in the Township of Florence**” in honor of **National Day of Prayer**. There will be a prayer service at the Alterra Sterling House on that day at 10:00AM with Rev. Ivo Meilands of the Providence Presbyterian Church officiating.
- Mayor Berry received an invitation for an **Eagle Scout Dinner** this Sunday at 2:00PM and extended the invitation to Council Members. He asked if any members could attend to let him know and he will RSVP for them.
- **Opening day for Little League** will be this Saturday. He noted that Council Member Garganio will be honored and will be throwing out the first pitch.
- Mayor Berry received notice from the **Roebing Historical Society** that the **Occasion in the Park** will be held on June 22, 2008. In the letter they asked if Mayor Berry would like to set up a Meet the Mayor Booth. He would like to take it one step further and have a Meet the Mayor and Council Booth. He invited any Council Member that would like to join him.
- Mayor Berry offered his encouragement to Council on the **School Board Budget**; having served on the School Board for 9 years, it is a tedious task. He briefly reviewed the School Board Budget. He noted that if Council makes a cut to the budget and it effects Thorough and Efficient Education (T&E), it can be restored by the Commissioner of Education. Once the cuts are made, the tax rate is certified. If the Commissioner restores the cuts because they effect the T&E. There will be a further impact on the next year’s tax rate because the loss will have to be recovered. Mayor Berry reminded Council when making cuts; make cuts that will be upheld. In the past, School Board Members have worked together with Council and made recommendations.

Administrator

- Administrator Brook requested a Closed Session to discuss a litigation matter.

Assistant Administrator

- Council Vice President O’Hara asked Assistant Administrator Sahol if there were any updates on the **water system looping project**? Assistant Administrator Sahol does not have an update but expects answers by the end of the week.

Township Solicitor

- Solicitor Kearns stated that he has some model Ordinances on the **Open Space Referendum question** and should have a draft for the governing body to review by the beginning of next week.

Township Engineer

- Nothing at this time.

Florence Township Council Regular Session: 04/16/08

UNFINISHED BUSINESS

Administrator Brook will prepare and email an estimate showing the cost versus the funding for the **2008 Road Program** for the governing body to review for discussion at next month's Worksession.

Council Vice President O'Hara asked about the status of **electronic packets** for the governing body? Assistant Administrator Sahol has not heard from the representative he was dealing with. He sent a message to the representative and his corporate office. If he does not hear back from him he will begin looking for another company.

NEW BUSINESS

Nothing at this time.

BOARD OF HEALTH

Nothing at this time.

MISCELLANEOUS

Council Vice President O'Hara expressed his appreciation to Council Member Sandusky for the recent Office Party he had for the township employees; it was a nice time.

9:12 PM MOTION by O'Hara, seconded by Ryan to adjourn to Closed Session. Roll call vote - all ayes.

ADJOURNMENT

9:12 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER
Township Clerk

/mab