

**RESOLUTION NO. 2025-159**

**AUTHORIZE REFUND  
Housing Inspection Fee**

**WHEREAS**, Cathy Hutchison, realtor for the seller of 131 Second Avenue, Roebling, paid a \$20.00 Housing Inspection Fee on June 12, 2025; and

**WHEREAS**, the buyer, not the seller, is responsible for the housing inspection fee for turning property into a rental (See Schedule A); and

**WHEREAS**, Construction Code Official, Jim Hoey recommends refund of the Housing Inspection fee.

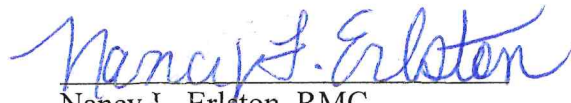
**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Florence, County of Burlington, State of New Jersey, that \$20.00 housing inspection fee be hereby refunded to Cathy Hutchison, 337 East Sixth Street, Florence, NJ 08518, as recommended by the Construction Code Official.

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**I, NANCY L. ERLSTON**, Clerk of the Township of Florence, County of Burlington, State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Resolution approved by Township Council at their August 6, 2025 meeting.

  
Nancy L. Erlston, RMC  
Township Clerk

*Note: This Resolution approves the refund of housing inspection fee.*




# TOWNSHIP OF FLORENCE

711 BROAD STREET • FLORENCE, NEW JERSEY 08518-2323  
PHONE: (609) 499-2525 • WWW.FLORENCE-NJ.GOV

**TO:** Nancy Erlston, Township Clerk

**FROM:** Jim Hoey, Construction Code Official

**DATE:** July 31, 2025 

**RE:** Housing Inspection Fee Refund

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The Construction Code Official recommends the \$20.00 Housing Inspection Fee refund for the following:

Daniel Woolston, is the seller of 131 Second Avenue, Roebling, New Jersey, Block: 132, Lot: 16. The refund is being recommended since the buyer (not the seller) is responsible for the housing inspection fee for turning the property into a rental. The realtor, **Cathy Hutchison**, paid the fee at the time of application & is requesting the refund. A copy of the application form is attached.

Thank you very much for all your help.