



TOWNSHIP OF FLORENCE

711 BROAD STREET • FLORENCE, NEW JERSEY 08518-2323

PHONE: (609) 499-2525 • WWW.FLORENCE-NJ.GOV

IN-FORECLOSURE, VACANT AND ABANDONED PROPERTY REGISTRATION FORM

As required pursuant to Township Ordinance 2023-07. Registration must be renewed annually by June 30th. Please make check or money order payable to "Township of Florence"

- Initial Registration \$500
 1st Renewal \$750
 2nd Renewal \$1000
 Subsequent Renewals \$2000
 Amendment

Property Location & Ownership Information:

Property Address _____ Block _____ Lot _____
 Owner(s) Name _____ Owner(s) Phone # _____
 Owner(s) Mailing Address _____ Email _____

Property Description/Additional Information:

Date property was acquired _____ Is the Property (check one) Vacant/Abandoned ____ Occupied ____
 Has a foreclosure proceeding been initiated against this property? Yes (provide filing date) _____ No ____
 Does owner intend to restore property to productive use and occupancy in the next 12 months? Yes ____ No ____

Authorized Agent: must be a natural person 21 years of age or older designated by the owner(s) to receive notices of code violations and to receive process in any court proceeding or administrative enforcement proceeding on behalf of such owner(s) in connection with the enforcement of any applicable code.

Name _____
 Address _____
 Phone # _____ Email _____

Person Responsible for Maintaining & Securing Property: Contact number that will be available 24 hours for emergencies

Name _____
 Address _____
 Phone # _____ Email _____

Requirements – Answer "Yes" or "No" to the Following Questions:

- Has a sign, no smaller than 18"x24" in size, indicating the name, address and telephone number of the (1) owner; (2) owner's authorized agent (if designated); and (3) person responsible for the day-to-day supervision and management of the building, been affixed to the building? _____
- Has water, electric and gas utility services been discontinued? _____
- Is the building secured against unauthorized entry? _____
- Have provisions been made to ensure appropriate maintenance of the grounds, landscape and exterior of the property? _____
- Have you acquired and maintained a vacancy insurance policy? _____

Owner/Authorized Agent Certification: I, the undersigned, hereby affirm that I am the owner or Authorized Agent designated to act on behalf of the owner for the above described property and that all information is true and correct to the best of my knowledge and belief.

Signature _____ Date _____
 Print Name _____