

**RESOLUTION NO. 2022-118**

**AUTHORIZE CAROL TAYLOR AS RECORDS MANAGER FOR FLORENCE  
TOWNSHIP FIRE DISTRICT NO.1**

**WHEREAS**, Florence Township Fire District No. 1 is a separate corporate entity from the Township of Florence; and

**WHEREAS**, as a public entity there is a need for records management, retention and destruction; and

**WHEREAS**, the Florence Township Fire District No. 1 is a separate Municipal Agency and a Records Manager is required to oversee the records retention process and Carol Taylor meets the requirements to act as Records Manager for the Florence Township Fire District No. 1.

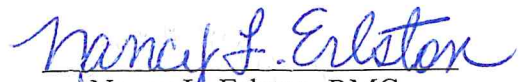
**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Township of Florence, County of Burlington, State of New Jersey, authorizes Carol Taylor to be named as Records Manager for the Florence Township Fire District No. 1:

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**I, NANCY L. ERLSTON**, Clerk of the Township of Florence, County of Burlington, State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Resolution approved by Township Council at their June 1, 2022 meeting.



Nancy L. Erlston, RMC  
Township Clerk

***Note: This Resolution authorizes Carol Taylor as Records Manager.***