

**RESOLUTION NO. 2025-50**

**AUTHORIZE REFUND  
Permit Fee**

**WHEREAS**, Sunrun Installations Services, Inc., Attn: A/P 775 Fiero Lane, Suite 200, San Luis Obispo, CA 93401, contractor for a solar project installation at 81 Amboy Avenue, Roebeling, Block 141.03, Lot 41, paid a \$336.00 Permit Fee on December 29, 2023; and

**WHEREAS**, Sunrun Installations requested a cancellation of the permit and refund as the homeowner has canceled the project, and

**WHEREAS**, Jim Hoey, Construction Code Official recommends a refund of \$240.00 fee (See Schedule A).

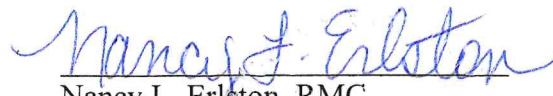
**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Township of Florence, County of Burlington, State of New Jersey, that \$240.00 be hereby refunded to Sunrun Installations Services, Inc., as recommended by the Construction Code Official.

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**I, NANCY L. ERLSTON**, Clerk of the Township of Florence, County of Burlington, State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Resolution approved by Township Council at their January 22, 2025 meeting.

  
Nancy L. Erlston, RMC  
Township Clerk

***Note: This Resolution approves the refund of permit fee.***

RESOLUTION 2025-50  
" SCHEDULE A

**TO:** Nancy Erlston, Township Clerk  
**FROM:** Jim Hoey, Construction Code Official  
**DATE:** January 16, 2025   
**RE:** Solar project refund

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The Construction Code Official recommends the refund of \$240.00 permit fee for the following:

**Re: 81 Amboy ave Block 141.03 Lot 41 .** The refund is being recommended since the work was never performed. The contractor paid the fee at the time of application & is requesting the refund. A copy of the request letter and the permit form are attached.

Thank you very much for all your help.

James Hoey  
Construction official  
Florence Township

## Tony Moreno

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**From:** Jim Hoey  
**Sent:** Thursday, December 19, 2024 4:29 PM  
**To:** Tony Moreno  
**Subject:** FW: REQUEST FOR CANCELLATION AND REFUND

FYI

**From:** Rossell Ros <permitcancellation@sunrun.com>  
**Sent:** Thursday, December 19, 2024 4:23 PM  
**To:** Jim Hoey <jhoey@florence-nj.gov>  
**Subject:** REQUEST FOR CANCELLATION AND REFUND

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Attention Building Department of NJ-TOWNSHIP FLORENCE,

This letter is a written notice to request the cancellation and refund (if eligible) for the following permit as the homeowner would no longer like to move forward with the solar installation project. The information needed to process this request is shown below. Thank you for your time and assistance with this matter.

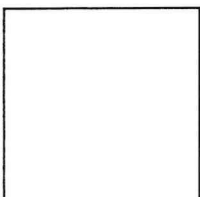
Homeowner: Charles Russell  
Project Address: 81 Amboy Ave Florence NJ USA 08554  
Permit Number: 20240028 Russell

If a refund is not possible, kindly Close/Void/Cancel the permit will do.

If a refund may be due, please advise the approximate amount and have the refund checks mailed to:  
Sunrun Installations Services, Inc.  
ATTN: A/P 775 Fiero Lane, Ste. 200  
San Luis Obispo, CA 93401

Please let me know if any further information is needed.

Thank you,  
Sunrun Solar Installation Services and Vivint Solar a Sunrun Company



Rossell Ros  
Permits Coordinator Agent  
Sunrun.com  
[rossell.ros@sunrun.com](mailto:rossell.ros@sunrun.com)