

Florence, New Jersey
January 2, 2019

The Council of the Township of Florence met at the **Florence Township Municipal Building**, Florence, New Jersey on the above date for the purpose of organizing for the ensuing year and for the transaction of other business which might properly come before it.

The meeting was called to order by the Township Clerk, Nancy L. Erlston, at 7:00 PM. She then led the Salute to the Flag.

The Opening Statement was read by the Township Clerk: Notice was posted on the municipal bulletin board on January 4, 2018 and December 23, 2018; published in the Burlington County Times on January 10, 2018 and December 23 2018, placed on the Township website and Channel 19; given to the Trenton Times for information on January 4, 2018 and December 20, 2018.

ROLL CALL OF MEMBERS

Upon roll call the following were found to be present:

Frank K. Baldorossi, Jr.
Theodore J. "Ted" Lovenduski
Paul C. Ostrander
Jerry Sandusky
David B. Woolston

Also present: Mayor Craig H. Wilkie; Richard A. Brook, Township Administrator;
Thomas A. Sahol, Assistant Municipal Administrator; Nancy L. Erlston,
Township Clerk

PRESIDENT OF COUNCIL

The Township Clerk opened the nominations for President of Council.

It was on the MOTION of Ostrander, seconded by Lovenduski to nominate Jerry Sandusky as Council President.

There being no further nominations, it was on the MOTION of Ostrander, seconded by Woolston to close the nominations. Roll call vote - all ayes. Motion carried.

Upon roll call for Sandusky, the Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston
NOES: None
ABSENT: None Unanimous approval.

Clerk Erlston asked Council President Sandusky to take the chair and preside over the meeting.

VICE PRESIDENT OF COUNCIL

Council President Sandusky opened the nominations for Vice President of Council.

Florence Township Council Reorganization 1/02/19

It was on the MOTION of Lovenduski, seconded by Ostrander to nominate Dave Woolston as Vice President of Council.

There being no further nominations, it was on the MOTION of Lovenduski, seconded by Ostrander to close the nominations. Roll call vote - all ayes. Motion carried.

Upon roll call for Dave Woolston, the Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Unanimous approval.

COUNCIL MEMBER APPOINTMENTS

COUNCIL REPRESENTATIVES

Ted Lovenduski as the Council Representative to the Planning Board for a one-year term.

Jerry Sandusky as the Council Representative to the Environmental Commission for a one-year term.

David Woolston as the Council Representative to the Recreation Committee for a one-year term.

Paul Ostrander as the Council Representative to the Economic Development Committee for a one-year term.

It was the Motion of Woolston, seconded by Ostrander to approve the representatives.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Unanimous approval.

Township Auditor

It was on the MOTION of Woolston, seconded by Lovenduski to appoint the firm of Holman, Frenia, Allison, P.C. as the Township Auditor.

(A formal Resolution will be approved during the meeting.)

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Zoning Board

It was on the MOTION of Lovenduski, seconded by Woolston to appoint Anant Patel to the Zoning Board for a four-year term expiring December 31, 2022, B. Michael Zekas to the Zoning Board for a four-year term expiring December 31, 2022 and Dennis Puccio as Alt. # 2 for a two-year term expiring December 31, 2020.

Florence Township Council Reorganization 1/02/19

Upon roll call, Council voted as follows:

AYES: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Cross Acceptance Representatives, Burlington Co. Rt. 130 Corridor (1-year term)

Newell Kehr

B. Michael Zekas

Barbara Fegley, Township Planner

Thomas A. Sahol, Assistant Municipal Administrator

Richard Brook, Township Administrator

It was on the MOTION of Lovenduski, seconded by Woolston to appoint those listed above as Cross Acceptance Representatives, Burlington County Route 130 Corridor with terms running for one year expiring December 31, 2019.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Unanimous approval.

COUNCIL MEMBERS CONFIRM MAYOR'S APPOINTMENTS

Mayor Wilkie recommended the following appointments to Township Council for their approval:

<u>Commission</u>	<u>Appointment</u>	<u>Term Ending</u>
Recreation Committee, Class 2, Mayor Rep.	Kim Demboski	12/31/2019
Recreation Committee	TJ Lovenduski	12/31/2023
Recreation Committee	Caitlin Motta	12/31/2023

It was Motion of Woolston, seconded by Ostrander to approve the Recreation Committee appointments.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

MAYOR PRESENTS 2019 APPOINTMENTS

Mayor Wilkie presented the following Mayoral appointments:

Municipal Alliance Membership, Mayor Rep.	Martin J. Eckert, Jr.	12/31/2019
American with Disabilities Comm.	Nancy L. Erlston	12/31/2019
American with Disabilities Comm.	Richard A. Brook	12/31/2019
American with Disabilities Comm.	James Hoey	12/31/2019
American with Disabilities Comm.	Randy Belknap	12/31/2019
CDBG Representative	Thomas A. Sahol	12/31/2019
Delaware Estuary Program	Paul Ordog	12/31/2019
Historic Preservation Commission, Class C	Wayne Morris	12/31/2022

Florence Township Council Reorganization 1/02/19

Historic Preservation Commission, Class C	Charles Bauer	12/31/2022
Historic Preservation Commission, Class B	Carl Szathmary	12/31/2022
Historic Preservation Commission, Class C, Alt.2	C. Todd Estelow	12/31/2019
Planning Board, Class 4	Bruce Garganio	12/31/2022
Planning Board, Class 2	Wayne Morris	12/31/2019
Planning Board, Class 4, Alt #2	Carl Mattson	12/31/2020
Environmental Commission, Alt. #1	Chris Lovenduski	12/31/2020
Environmental Commission, At-Large	Joe Csik	12/31/2021
Environmental Commission, At-Large	Bill Federico	12/31/2020
Environmental Commission, Alt. #2	Melanie Mieczkowski	12/31/2020
Shade Tree Commission	Chris Chanti	12/31/2023
Shade Tree Commission	Rich Belcher	12/31/2023
Economic Development Committee	Kate Wittcamp	12/31/2019
Economic Development Committee	Newell Kehr	12/31/2019
Economic Development Committee	Tara Sandusky	12/31/2019
Economic Development Committee	Kevin Minton	12/31/2019
Economic Development Committee	John Pagano	12/31/2019
Economic Development Committee	Nick Haas	12/31/2019

RESOLUTIONS

**RESOLUTION NO. 2019-01
ANNUAL NOTICE AND SCHEDULE OF MEETINGS
PURSUANT TO CHAPTER 231, P.L. 1975**

**RESOLUTION NO. 2019-02
TEMPORARY BUDGET APPROPRIATIONS FOR 2019**

**RESOLUTION NO. 2019-03
DESIGNATING DEPOSITORIES**

**RESOLUTION NO. 2019-04
ACCOUNTS DEPOSITED AT NEW JERSEY CASH MANAGEMENT FUND**

**RESOLUTION 2019-05
ACCOUNTS DEPOSITED AT BB&T BANK**

**RESOLUTION NO. 2019-06
ESTABLISHING A CHARGE FOR RETURNED CHECKS**

**RESOLUTION NO. 2019-07
AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH TOWNSHIP SOLICITOR
(*Capehart Scatchard*)**

**RESOLUTION NO. 2019-08
AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH TOWNSHIP ENGINEER
(*Maser Consulting*)**

RESOLUTION NO. 2019-09

Florence Township Council Reorganization 1/02/19
AUTHORIZING APPOINTMENT OF BOND COUNSEL
(Capehart Scatchard)

RESOLUTION NO. 2019-10
AUTHORIZING APPOINTMENT OF TOWNSHIP WATER & SEWER
ENGINEER
(Richard A. Alaimo Association of Engineers)

RESOLUTION NO. 2019-11
AUTHORIZING APPOINTMENT OF PROSECUTOR
(Andrew Smith, Esq.)

RESOLUTION NO. 2019-12
AUTHORIZING APPOINTMENT OF PUBLIC DEFENDER
(James D. Fattorini, Esq.)

RESOLUTION NO. 2019-13
APPOINTING TAX SEARCH OFFICER
(Mary Anne Brown)

RESOLUTION NO. 2019-14
DESIGNATION OF MUNICIPAL ASSESSMENT SEARCH OFFICER
(Nancy Erlston)

RESOLUTION NO. 2019-15
APPOINT DEPUTY TOWNSHIP CLERK
(Richard Brook)

RESOLUTION NO. 2019-16
AUTHORIZING APPOINTMENT OF AUDITOR
(Holman, Frenia, Allison, P.C.)

RESOLUTION NO. 2019-17
APPOINTING ANIMAL CONTROL OFFICER
(George Ondusko)

RESOLUTION NO. 2019-18
A RESOLUTION AUTHORIZING THE DESIGNATION OF ORGANIZATIONS
TO PROVIDE RECREATIONAL OPPORTUNITIES
IN THE TOWNSHIP OF FLORENCE

RESOLUTION NO. 2019-19
APPOINTING RECYCLING COORDINATOR
(Thomas Sahol)

RESOLUTION NO. 2019-20
APPOINTING ROAD INSPECTOR
(Richard Pendle)

RESOLUTION NO. 2019-21

APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL PROSECUTORS

RESOLUTION NO. 2019-22
AUTHORIZE THE CHIEF FINANCIAL OFFICER, SANDRA A. BLACKER, TO
MAKE MUNICIPAL DEPOSITS AND INVESTMENTS
AS PER THE CASH MANAGEMENT PLAN

RESOLUTION NO. 2019-23
APPOINTING TOWNSHIP CLERK AS
PUBLIC AGENCY COMPLIANCE OFFICER
(Nancy Erlston)

RESOLUTION NO. 2019-24
APPOINT THE TOWNSHIP ADMINISTRATOR, RICHARD A. BROOK,
AS THE JOINT INSURANCE FUND COMMISSIONER

RESOLUTION NO. 2019-25
ADOPTING CASH MANAGEMENT PLAN

RESOLUTION NO. 2019-26
ADOPTION OF A DRUG FREE WORKPLACE POLICY
IN COMPLIANCE WITH THE DRUG FREE WORKPLACE ACT

RESOLUTION NO. 2018-27
APPROVE MUNICIPAL STORMWATER
PROGRAM COORDINATOR
(Richard Pendle)

RESOLUTION NO. 2019-28
A RESOLUTION FIXING INTEREST RATES AND PENALTIES
ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING
ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX
TITLE UPON REDEMPTION

RESOLUTION NO. 2019-29
AUTHORIZING THE TAX ASSESSOR OF THE
TOWNSHIP OF FLORENCE TO FILE APPEALS, OMITTED AND
ADDED ASSESSMENT APPEALS, AND ROLL BACK COMPLAINTS WITH
THE BURLINGTON COUNTY BOARD OF TAXATION

RESOLUTION NO. 2019-30
AUTHORIZE APPOINTMENT OF CONFLICT PUBLIC DEFENDER
(Robert Perry, Esq.)

RESOLUTION NO. 2019-31
AUTHORIZING APPOINTMENT OF A COAH PLANNER
FOR COUNCIL ON AFFORDABLE HOUSING
(Clarke, Caton, Hintz)

**RESOLUTION NO. 2019-32
AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH CONFLICT/SPECIAL PROJECTS ENGINEER**

**RESOLUTION NO. 2019-33
APPOINT CONTINUING DISCLOSURE AGENT AND
INDEPENDENT REGISTERED MUNICIPAL ADVISOR
*(Phoenix Advisors)***

**RESOLUTION NO. 2019-34
RESOLUTION AUTHORIZING THE APPOINTMENT OF A MUNICIPAL
PLANNER
*(Environmental Resolutions, Inc.)***

**RESOLUTION NO. 2019-35
RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

**RESOLUTION NO. 2018-36
RESOLUTION AUTHORIZING AN EXCHANGE OF
CONSTRUCTION CODE SERVICES**

**RESOLUTION NO. 2019-37
APPOINTING DEPUTY ANIMAL CONTROL OFFICER
*(George Gareis)***

**RESOLUTION NO. 2019-38
APPOINT HEALTH INSURANCE BROKER
ANDREW JACKSON METTS (AJM INSURANCE)**

**RESOLUTION NO. 2019-39
APPOINTING DEPUTY ANIMAL CONTROL OFFICER
*(Nicole Bencivengo)***

**RESOLUTION NO. 2019-40
APPOINTING MUNICIPAL JUDGE
*(Corey A. Ahart, Esq.)***

It was on the MOTION of Lovenduski, seconded by Woolston to approve Resolutions 2019-01 through 2019-40.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Unanimous approval.

FINANCIAL CORRESPONDENCE

None at this time.

MINUTES

None at this time.

CORRESPONDENCE

None at this time.

APPLICATIONS

None at this time.

COMMENTS BY MAYOR AND COUNCIL

Council President Sandusky said there were a few changes in the municipality last year. Two-Thousand-Eighteen was a good year. Heath Fillmyer made it to the baseball major leagues. Local historian Louis Borbi published a book he wrote. A new dance studio opened at the site of the former Johnny's Gym. A bagel shop is set to open in town. There is even a new barber open on Hornberger Avenue. There have many positive things that he is sure will be covered in the Annual Slide Show set for this evening.

On behalf of himself and Council he wished everyone a safe and happy New Year.

Mayor Wilkie said the calendars are done and turned out well. Because of budget constraints the township was not able to provide them for a couple years. Different community groups stepped up and assisted in bringing it back. It highlights some of the things that have been going on in the community. The calendar is also a way to thank and highlight people who contribute to the community. He hoped everyone enjoyed it. The township made a huge effort to include as much information as possible for the residents. He asked that residents sign up for the many different social media applications that are available to share information.

At this time Mayor Wilkie presented a slide show highlighting some of the events of 2018 and some goals for 2019. He noted it would be posted to the township website.

He wished everyone a happy New Year.

Council President Sandusky asked if there was a way to bring the Farmer's Market back. He knows it is very hard to do. Mayor Wilkie said the problem is there aren't any farmers willing to do it. Assistant Administrator Sahol used family connections for a few years to make it happen, and it is just not possible anymore. It wasn't economical for the vendors. There is no charge for vendors, they just set up on the property. There wasn't enough business. Mayor Wilkie again said if anyone knows a farmer who was interested to have them contact the township.

PUBLIC COMMENTS

At this time Council President Sandusky opened the meeting to the public for comment.

Seeing no one wishing to be heard, it was the Motion of Lovenduski, seconded by Ostrander to close the public comments. All ayes.

ADJOURNMENT

7:40 PM MOTION by Lovenduski, seconded by Ostrander to adjourn. Roll call vote - all ayes. Unanimous approval.

Respectfully submitted,

NANCY L. ERLSTON, RMC
Township Clerk

/aek